

Body Meeting Agenda



March 12th 2025 @ 7:00 pm
Norma Hertzog Center

1. Call to Order - Serenity Prayer -
Welcome; Ariel L. Chair
2. Readings:
 - a. Twelve Traditions -
 - b. Statement of Purpose -
3. Tradition 3 Presentation: Richard
 - a. Tradition 4 Volunteer for April -
4. Concept 3 Presentation: Beth
 - a. Concept 4 Volunteer for April -
5. Pamphlet Pick-of-the-Month: Jackie
 - a. Pamphlet Volunteer for April -
(Volunteers, please make sure to give your information to the Secretary at the end of the meeting)
6. Board Member Roll Call: Beth C., Secretary
7. Introductions of New Reps and Other Attendees
 - a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
 - b. GSR and District Liaisons, Visitors, and Guests
8. Approval of February Body Meeting Minutes
 - 1st -
 - 2nd -
9. Board and Committee Reports:
 - Chair : Ariel L. -

- Vice Chair : Jennifer M. -
- Secretary : Beth C. -
- Treasurer : Ryan H. -
- Central Office: Michelle B. -
- Office Manager: Skip K. -
- Group Relations: Matt D. -
- Special Events: Mikayla T.
- Public Information : Manny A. -
- Lifeline: Jackie G. -
- Technology : Ezekiel U. -

10. Old Business

a. Motion Making Process

b. Financials Approved Same as Meeting Minutes

c. Directory Reorder Timeline

i. Reps please email group feedback to chair@oc-aa.org

d. Join a Committee!

11. New Business

a. May Body Meeting Change - May 7th

12. AA Related Announcements

13. Motion to Close Meeting

1st - 2nd -

14. Responsibility Statement -

“I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.”

Next Body Meeting:

Wednesday April 9, 2025

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

Thank You

“The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers; to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County.”

(Bylaws Page One - ARTICLE II)

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

MINUTES

OC Intergroup Body Meeting

Wednesday February 11th, 2025 7:00 PM

1. **Opening - Call to Order - Serenity Prayer.** Meeting called to order by Ariel L. at 7:01 PM
2. **Welcome to the body meeting of the Orange County Intergroup Association of Alcoholics Anonymous.**
3. **Readings**
 - a. **12 Traditions – Richard**
 - b. **Statement of Purpose - Dolly**
 - c. **Tradition Presentation – Tradition Two – Jackie**
Volunteer - Tradition Three for March - Richard
 - d. **Pamphlet Pick-of-the-Month Presentation - CJ – The AA Group – Where It All Begins**
Volunteer – March Pamphlet Pick-of-the-Month – Jackie
 - e. **Concept No. 2 - Erica**
Volunteer – March Concept No. 3 - Beth
4. **Secretary: Beth C. - Roll Call**
 - a. **Present – Ariel L; Jennifer M; Ryan H; Skip K; Michelle B; Manny A; Jackie G; Mikayla T; Matt D.**
 - b. **Not Present – Ezekiel U.**
5. **Matt - Introductions: New Intergroup Reps, GSR Liaisons, Visitors, and Guests**
 - a. **New Intergroup Reps – Rik B. HB HOW Hall Sun 5 pm; Eric H. Ball Park Pizza Meeting Laguna Niguel Friday 7 am; Nicole Silverado Saints Meeting Abby Thurs 7 pm; Olivia Monday B&T Meeting 6:45 pm; Chris J Men’s of Irvine Tues 7:30 pm; Joseph R. Mens Keep It Simple 7:30 pm; Lorette Women’s Dennys HB Tues 1 p.m.; Dave Heart Park Orange Newcomers Tue 8 p.m.**
 - b. **GSR Liaisons - Dolly**
 - c. **Visitors None**
 - d. **Guests None**
6. **Approval of January 2025 Meeting Minutes**

1st – Richard 2nd - Kim

Meeting minutes approved, no opposition or changes requested.
7. **Service Board Reports -**

- a. **Chair: Ariel L.** – We are continuing to talk as a Board regarding the directories, but the majority of communication that she has received from the groups is not to reorder. Will revisit in April in May. Join a committee and/or volunteer at CO. We need help.
- b. **Vice Chair: Jennifer M.** – No report
- c. **Secretary: Beth C.** – Confirmed that we had no visitors or guests.
- d. **Treasurer: Ryan H.** – Still waiting to hear back from GSO re: creating interest in our PR account. P & L Sheet this month is more aligned. Our PR went down to 73% due to group donations being down. Expenses \$3,900 was due for tax services and Chip is waiting to pay vendors due to low group donations. Currently working on meeting as a group re: filing due to a review of a tax credit; every 5 years instead of every year review due to the costs involved. We may need to raise the price of goods in order to keep CO open. Darnell printed out the sheet that shows how many meetings contribute- 113 total out of all the meetings in our area. Joanne wanted to know how to rectify those that don't contribute, and Ryan reminded the Body that we cannot obligate any meeting, just let them know what our financial needs are. Are new treasurers training the next one to take their place? Some meetings contribute quarterly too. We appreciate all who participate and all that contribute. CJ asked how many meetings total are there? Over 2,000. CJ asked why not use the PR? We want to avoid using that unless there is an actual emergency. We aren't even at 100%. Bret emphasized announcing this need to the meetings. Joanne stated that treasury is different from meeting to meeting, some are handled well, some have an abundance. Another member stated that a meeting can set aside monies for contributions, if the group votes to do so. Milo stated that a review of the Traditions could open up conversations. Kim asked how many mos. is PR saved up for? Ryan said the Bylaws state 4 to 6 mos of operating expenses, and it currently sitting at 73% of 6 mos.
- e. **Central Office: Michelle B.** – Open House at CO. Share your Love flier shows we take Venmo. If your meeting has no rep ask your meeting to get one. Ask if your meeting is contributing. CO also needs volunteers to answer the phones. Another flier suggests that you contribute more than just a \$1. More than \$2. Gabriel stated that many have been sick etc. and that effects contributions too. Michelle reminded that donations can be made personally to CO or as a group.
- f. **Technology: Ezekiel U.** – No report
- g. **Lifeline: Jackie G.** – Red LL for Valentines Day. Dorothy D's 50 years is today. Needs pics with names and locations of the pics off nature-type pics. Still looking for names to interview for articles, 7th Tradition information. Richard asked when the cut off is for listing birthdays. Jennifer stated the 15th. Specify re birthday donations. Email to Jennifer and Skip and they will make sure.

- h. Public Information: Manny A.** - Apologized for the Zoom meeting snafoo. He committed to do a better job. Want to get panels at the schools before end of school and The Fair during Summer. Manny stated he could really use the help and volunteers to speak to panels.
- i. Group Relations: Matt D.** – We would need a bigger room if all the meetings had reps. Matt said he will go to the meetings with no reps and encourage them to get reps and what the benefits are.
- j. Special Events: Makayla T.** - Volleyball courts were not available. Trivia event instead 5/17 has been booked, more info to come, will take ideas for topics. There will be no committee meeting this month.

8. New Business: Review of the motion-making process: The Board cannot make motions. Article 11 of Bylaws was reviewed. It is a three-month process. We would love to receive motions from Groups if they have one. Ariel is available to help if needed. CJ reiterated that if there are no motions and no quorum, then there is no way to vote on anything. We need to have both in order to vote. AA literature at CO – the CO maintains a supply of literature at the request of the groups for the area it covers. It is AA approved

9. AA Related Announcements –

GSR – Dolly – Videos are being offered for information; new service manuals are available at CO and pdf is also available; prelim list of agenda items going to conference, look on Area 9 website.

For more information and/or flyers on events, please visit: <https://www.oc-aa.org/events/>

South OC H&I Representative – Maya

South Orange County H&I meets the 3rd Wednesday of the month at 6:00 pm (new members' orientation) and 6:45 pm (business meeting), Laguna Beach Canyon Club (small room), 20456 Laguna Canyon Road, Laguna Beach. For more information, go to www.sochic.club or email info@sochic.club.

Manny

OCAA Convention - May 2nd, 3rd, and 4th Costa Mesa Hilton

Banquet is sold out, but Al-Anon Luncheon and other events are still available. Still many parts of the convention are low cost or free of charge. Hotel rooms are available right now, but they will run out soon. Sign up to volunteer on the website. Lots of cool events. Movie room is going to have a big screen too.

10. Motion to close Meeting

1st - Jackie 2nd - Joanne

11. Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

NEXT INTERGROUP BODY MEETING -

March , 2025 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
January through February 2024

	Jan - Feb 24
Ordinary Income/Expense	
Income	
Literature Resale	5,937.92
Birthday Donations	187.65
Group Donations	36,650.84
Individual/Fellowship	1,940.02
Interest Earned	8.98
Literature Sales	27,773.76
Shipping and Delivery Income	-7.50
Total Income	72,491.67
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	27,980.69
Cost of Literature Sold - Other	0.00
Total Cost of Literature Sold	27,980.69
Shipping / Misc. Adjustments	-338.95
Total COGS	27,641.74
Gross Profit	44,849.93
Expense	
Accounting	3,910.00
Auto Expense (all Mgrs.)	151.69
Convention & Svs Event Expense	55.00
Copier Expense	293.59
Credit Card Expense	557.70
Freight and Shipping Costs	7.50
Insurances	724.50
Intergroup Expense	2,106.00
Internet Expense	354.71
Lease Expense	568.10
"LIFELINE" Expense	3,250.00
Maintenance & Repairs	320.00
Offices' Supplies & Expenses	1,103.38
Payroll Tax Expense	1,645.33
Postage	136.00
Reconciliation Discrepancies	-0.01
Reimb. Health	1,000.00
Rent Main/Satellite Offices	5,264.00
Salaries	19,993.81
Telephone Expense	771.89
Utilities	124.20
Volunteers Coffee & Water	67.00
Website Expense	724.97
Total Expense	43,129.36
Net Ordinary Income	1,720.57
Other Income/Expense	
Other Income	
Purchase Discounts	717.82
Total Other Income	717.82
Net Other Income	717.82
Net Income	2,438.39

Orange County Intergroup Assoc. of A.A.

03/03/25

Profit & Loss Prev Year Comparison

Accrual Basis

February 2025

	Feb 25	Feb 24	% Change	Jan - Feb 25
Ordinary Income/Expense				
Income				
Literature Resale	2,643.50	2,132.92	23.9%	4,570.04
Bank Adjustments	58.00	0.00	100.0%	0.21
Birthday Donations	3.00	137.65	-97.8%	69.00
Group Donations	14,497.35	12,647.39	14.6%	33,723.03
Individual/Fellowship	1,300.00	898.00	44.8%	2,137.58
Interest Earned	4.20	4.34	-3.2%	8.85
Literature Sales	6,905.52	7,681.42	-10.1%	14,604.28
Shipping and Delivery Income	0.00	-7.50	100.0%	0.00
Total Income	25,411.57	23,494.22	8.2%	55,112.99
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	7,656.05	8,145.90	-6.0%	15,645.05
Cost of Literature Sold - Other	0.00	0.00	0.0%	0.00
Total Cost of Literature Sold	7,656.05	8,145.90	-6.0%	15,645.05
Shipping / Misc. Adjustments	-1,082.51	-338.95	-219.4%	-1,858.36
Total COGS	6,573.54	7,806.95	-15.8%	13,786.69
Gross Profit	18,838.03	15,687.27	20.1%	41,326.30
Expense				
Accounting	1,705.00	0.00	100.0%	1,705.00
Auto Expense (all Mgrs.)	32.35	89.41	-63.8%	141.62
Copier Expense	83.02	0.00	100.0%	183.76
Credit Card Expense	277.95	204.47	35.9%	564.10
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	344.50	318.70	8.1%	789.10
Intergroup Expense	206.71	206.24	0.2%	1,629.75
Internet Expense	334.21	177.22	88.6%	511.73
Lease Expense	284.05	284.05	0.0%	568.10
"LIFELINE" Expense	1,835.00	1,625.00	12.9%	3,706.00
Maintenance & Repairs	160.00	160.00	0.0%	320.00
Offices' Supplies & Expenses	888.13	896.71	-1.0%	1,262.27
Payroll Tax Expense	846.41	785.79	7.7%	1,703.74
Postage	2.59	136.00	-98.1%	2.59
Reconciliation Discrepancies	0.00	-0.01	100.0%	0.00
Reimb. Health	800.00	500.00	60.0%	1,600.00
Rent Main/Satellite Offices	4,363.38	4,018.00	8.6%	5,646.76
Salaries	10,198.34	9,722.13	4.9%	21,262.59
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Taxes & Licenses	20.00	0.00	100.0%	20.00
Telephone Expense	384.99	385.32	-0.1%	794.98
Utilities	49.59	56.83	-12.7%	107.81
Volunteers Coffee & Water	74.25	26.50	180.2%	117.25
Website Expense	358.99	367.98	-2.4%	717.98
Total Expense	23,249.46	19,960.34	16.5%	43,355.13
Net Ordinary Income	-4,411.43	-4,273.07	-3.2%	-2,028.83
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Net Other Income	0.00	0.00	0.0%	0.00
Net Income	-4,411.43	-4,273.07	-3.2%	-2,028.83

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of February 28, 2025

	<u>Feb 28, 25</u>	<u>Feb 29, 24</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Venmo	342.58	6,347.98	-94.6%
Paypal Cash	789.53	1,803.35	-56.22%
Bus. Int. Maximizer	137,017.76	136,963.11	0.04%
Cash in Drawer	470.42	470.42	0.0%
Cash on Hand	268.00	215.00	24.65%
Checking BofA	<u>23,460.78</u>	<u>34,701.37</u>	<u>-32.39%</u>
Total Checking/Savings	<u>162,349.07</u>	<u>180,501.23</u>	<u>-10.06%</u>
Accounts Receivable			
Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Total Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Other Current Assets			
Inventory (at cost)	550.29	0.00	100.0%
Inventory Asset (Costs of inventory purchased for resale)	36,367.23	47,463.42	-23.38%
Undeposited Funds	<u>1,933.67</u>	<u>1,389.55</u>	<u>39.16%</u>
Total Other Current Assets	<u>38,851.19</u>	<u>48,852.97</u>	<u>-20.47%</u>
Total Current Assets	<u>201,200.58</u>	<u>229,354.52</u>	<u>-12.28%</u>
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	<u>63,625.66</u>	<u>63,625.66</u>	<u>0.0%</u>
Total Fixed Assets	<u>15,347.66</u>	<u>15,347.66</u>	<u>0.0%</u>
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,769.79	-3.61%
Prepaid Expenses	<u>2,772.00</u>	<u>2,772.00</u>	<u>0.0%</u>
Total Other Assets	<u>59,763.79</u>	<u>59,863.79</u>	<u>-0.17%</u>
TOTAL ASSETS	<u><u>276,312.03</u></u>	<u><u>304,565.97</u></u>	<u><u>-9.28%</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	<u>6,183.73</u>	<u>4,981.65</u>	<u>24.13%</u>
Total Accounts Payable	<u>6,183.73</u>	<u>4,981.65</u>	<u>24.13%</u>
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	818.09	1,970.24	-58.48%
Payroll-FICA (Social Security)	632.26	602.78	4.89%
Payroll-FWH (Federal Withholding)	483.99	443.00	9.25%
Payroll-Medicare	147.97	140.97	4.97%
Payroll-SDI (State Disability Insurance)	129.58	106.96	21.15%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of February 28, 2025

	<u>Feb 28, 25</u>	<u>Feb 29, 24</u>	<u>% Change</u>
Payroll-SWHCA (State Withholding CA)	200.79	144.89	38.58%
Total Other Current Liabilities	<u>50,542.68</u>	<u>51,538.84</u>	<u>-1.93%</u>
Total Current Liabilities	56,726.41	56,520.49	0.36%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	3,021.00	3,021.00	0.0%
Total Long Term Liabilities	<u>10,704.00</u>	<u>10,704.00</u>	<u>0.0%</u>
Total Liabilities	67,430.41	67,224.49	0.31%
Equity			
Fund Balance	210,910.45	234,903.09	-10.21%
Net Income	-2,028.83	2,438.39	-183.2%
Total Equity	<u>208,881.62</u>	<u>237,341.48</u>	<u>-11.99%</u>
TOTAL LIABILITIES & EQUITY	<u><u>276,312.03</u></u>	<u><u>304,565.97</u></u>	<u><u>-9.28%</u></u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2024: \$374711 = 1 month = 31226, 4 months = \$124904, 6 months = \$187355
Current Prudent Reserve: \$137017.76 (73% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: VM \$342.58 + PP \$789.53 + CID \$470.42 + COH \$268.00 + BOA \$23460.78 = \$25331.61