

Body Meeting Agenda



November 12th, 2025 @ 7:00 pm
Norma Hertzog Center

1. Call to Order - Serenity Prayer -
2. Readings:
 - a. Twelve Traditions -
 - b. Statement of Purpose -
3. Tradition 11 Presentation: Katie M.
 - Tradition 12 Volunteer for December -
4. Concept 11 Presentation: Cindy Lou
 - Concept 12 Volunteer for December -
5. Pamphlet Pick-of-the-Month: CJ
 - Pamphlet Volunteer for December -

(Volunteer, please forward the title of your selected pamphlet to the Secretary - secretary@oc-aa.org)
6. Board Member Roll Call: Ariel L., Chair
7. Introductions of New Reps and Other Attendees: Matt D., Group Relations Chair
 - a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
 - b. GSR and District Liaisons, Visitors, and Guests
8. Approval of October Body Meeting Minutes
 - 1st -
 - 2nd -

9. Old Business

a. Elections: Nominations and self-nominations may be made from the floor by any Intergroup Representative. Candidates must be present to be nominated or present a notice in writing (email is okay) that they will serve if elected.

- Eligibility - Two years of continuous sobriety
- Board members will not be able to act as a voting Intergroup Representative.

b. Brief introduction by nominees (1 - 2 minutes)

c. Voting

- Six available spots on the board
- October Nominees:

★ Josh O.

★ Brittany

★ Mike M.

H.

★ CJ D.

★ Terri L.

10. New Business

a. Motion by Terri L. - ***“I move that the Lifeline no longer be printed in hard-copy form.”***

11. Board and Committee Reports:

- Chair : Ariel L. -
- Vice Chair : Jennifer M. -

- Secretary : Beth C. -
- Treasurer : Ryan H. -
- Technology - Ezekiel U. -
- Lifeline: Jackie G. -
- Public Information: Manny A. -
- Group Relations: Matt D. -
- Central Office: Michelle B. -
- Office Manager: Skip K. -
- Special Events: Mikayla T.

12. AA Related Announcements

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13. Motion to Close Meeting

1st -

2nd -

14. Responsibility Statement -

“I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.”

Next Body Meeting:

Wednesday December 10th, 2025

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

Thank You

“The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers; to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County.”

(Bylaws Page One - ARTICLE II)

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

OCTOBER MINUTES

OC Intergroup Body Meeting

Wednesday October 8th, 2025, 7:00 PM

Opening - Call to Order Ariel L. Chair at 7:03pm with the Serenity Prayer.

Welcome to the Body meeting of the Orange County Intergroup Association of Alcoholics Anonymous.

1. Readings:

- a. 12 Traditions –Sean*
- b. Statement of Purpose -Rita*
- c. Tradition Presentation –Tradition 10-Daniel*
- d. Volunteer - Tradition 11 for November-Katie M.*
- e. Concept No. 10-James*
- f. Volunteer – Concept No.11-Cindy Lou*
- g. Pamphlet Pick-of-the-Month Presentation –Mike “LGBTQ AA”*
- h. Volunteer – Pamphlet Pick-of-the-Month November- CJ*

2. Secretary: Ariel L. - Roll Call

a. Present –Ariel L, Jennifer M, Ryan H, Mikayla T, Jackie G, Skip K, Matt D, Manny A, Michelle B

b. Not Present –Beth C, Ezekiel U

Matt D.- Introductions: New Intergroup Reps, GSR Liaisons, Visitors, and Guests

c. New Intergroup Reps – Cindy Lou from “Spoons” Meeting Tuesday at 9pm at HOW Hall in Huntington Beach. Scott from “Saturday night live” in Huntington Beach at 7pm on Saturdays. Deanna from “Recoverettes” meetings in Huntington Beach Mondays at 5:30pm.

b. GSR Liaison –Dolly GSR liaison from district 12

e. Visitors – Katie M representing H&I North County

f. Guests - None

Approval of September 2025 Meeting Minutes

1st –Mike 2nd -Cindy Lou

3. New Business

a. Elections:

Nominations and self-nominations were made from the floor by intergroup representatives. Ariel reminded the group that candidates must be present to be nominated or present a notice in writing(email) that they will serve if elected. Discussed eligibility of board members; 2 years of continuous sobriety, as well as a commitment for 2 years on board. No specific positions are open. The chairs are decided at the board meeting once the new elected members join. Mentioned that stepping down board members will not be able to act as a voting intergroup representative. Questions were brought to the board regarding those positions and the mention of 5 open spots. Elections will be held next month at the body meeting.

i. Nominations from the Body:

1. **Josh O**-nominated and accepted
2. **Mike M**-self nominated
3. **CJ**-self nominated
4. **Brittney H**-self nominated

2. Service Board Reports -

- i. **Chair:** Ariel L.-no report
- j. **Vice Chair:** Jennifer M. –no report
- k. **Secretary:** Beth C. –Absent
- l. **Treasurer:** Ryan H.- reported decline in contributions and reiterated the need for more group representation; over 2,000 meetings in OC and only 200 contribute. He mentioned we would be fine financially if all meetings were donating. He reported that \$5,000 was contributed from the OC convection but “money goes fast.” Ryan mentioned that he looks at the financial reports for trends and big changes in expenses. Group discussion was on how representatives can support intergroup by recruiting more representatives from different meetings. “spreading the word” that intergroup is struggling.
- m. **Central Office:** Michelle B- Central office is still in need of volunteers as well as call forwarding volunteers. Information about signing up is in the lifelines.
- n. **Technology:** Ezekiel U. – Absent

- o. **Lifeline:** Jackie G. – Reported on the lifeline workshop which is Saturday October 25th from 2-4pm on zoom. Free event!
- p. **Public Information:** Manny A. – Reported a HS panel at Bolsa Grande HS. Contact him if you want to get involved in those panels. He made it clear that these panels are no “experience, strength and hope,” panels. That they are more about providing information to HS students on AA.
- q. **Group Relations:** Matt D. – Reported to continue spreading the word for new intergroup reps to come to meetings and represent their meetings. He spoke about the efforts of the board and reiterated the need for body support. He also reported that the central office has officially sold out of 2024 meeting directories. Which means we will possibly be voting on the need for 2026 paper directories. Report back to your meetings so someone from the body can make a motion related to production, necessity or canceling of paper directories, etc.
- r. **Special Events: Makayla T.** – Open house for gratitude month at OC central office in Santa Ana. Saturday November 15th from 12-4pm. She mentioned bringing a “sweet treat” to share.

3.AA Related Announcements: Manny reported the OCAA convention planning committee meeting on the 3rd Wednesday of every month at 7:30pm at the Garden Grove Alanon Club. Dolly as the GSR liaison reported on several events that can be found on oc-aa.org

Karen Lee reported on the Woman to Woman retreat in March “quickly selling out.” As well as a committee that has started to get the International Woman’s Convention to the OC.

4. Motion to close Meeting: 1st -Hannah 2nd -Dana

5. Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

NEXT INTERGROUP BODY MEETING -

November 12th, 2025 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
 January through October 2024

	Jan - Oct 24
Ordinary Income/Expense	
Income	
Literature Resale	22,109.10
Bank Adjustments	-49.60
Birthday Donations	1,137.65
Group Donations	173,456.85
Individual/Fellowship	8,609.93
Interest Earned	45.65
Literature Sales	99,657.20
Shipping and Delivery Income	-48.75
Total Income	304,918.03
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	101,420.61
Cost of Literature Sold - Other	65.60
Total Cost of Literature Sold	101,486.21
Shipping / Misc. Adjustments	-1,658.56
Total COGS	99,827.65
Gross Profit	205,090.38
Expense	
Accounting	16,320.00
Auto Expense (all Mgrs.)	1,002.91
Bank Charges	-32.00
Convention & Svs Event Expense	855.54
Copier Expense	995.38
Credit Card Expense	2,726.90
Freight and Shipping Costs	7.50
Insurances	3,625.80
Intergroup Expense	3,860.27
Internet Expense	1,821.98
Lease Expense	2,905.65
"LIFELINE" Expense	16,861.00
Maintenance & Repairs	2,006.00
Offices' Supplies & Expenses	4,399.55
Payroll Tax Expense	8,482.62
Postage	467.74
Public Info Expense	661.81
Reconciliation Discrepancies	-0.01
Reimb. Health	6,800.00
Rent Main/Satellite Offices	37,946.60
Salaries	104,214.08
Sales Tax on Lease	0.00
Special Events Expense	3,783.05
Taxes & Licenses	369.31
Telephone Expense	3,854.25
Utilities	607.16
Voided Transaction	-36.00
Volunteers Coffee & Water	475.75
Website Expense	6,014.71
Total Expense	230,797.55
Net Ordinary Income	-25,707.17
Other Income/Expense	
Other Income	
Purchase Discounts	717.82
Total Other Income	717.82
Net Other Income	717.82
Net Income	-24,989.35

**Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison**

October 2025

	Oct 25	Oct 24	% Change	Jan - Oct 25
Ordinary Income/Expense				
Income				
Literature Resale	578.50	1,047.75	-44.8%	11,195.24
Square Refunds	-131.10	0.00	-100.0%	-131.10
Bank Adjustments	0.00	0.00	0.0%	-49.74
Birthday Donations	333.00	0.00	100.0%	1,635.72
Group Donations	23,366.99	16,073.09	45.4%	205,480.28
Individual/Fellowship	4,435.48	525.00	744.9%	14,897.60
Interest Earned	4.66	4.64	0.4%	45.64
Literature Sales	5,580.62	9,525.04	-41.4%	57,461.57
Shipping and Delivery Income	0.00	0.00	0.0%	-51.25
Total Income	34,168.15	27,175.52	25.7%	290,483.96
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	5,112.07	8,775.41	-41.8%	56,858.22
Cost of Literature Sold - Other	0.00	0.00	0.0%	82.00
Total Cost of Literature Sold	5,112.07	8,775.41	-41.8%	56,940.22
Shipping / Misc. Adjustments	0.00	0.00	0.0%	-2,602.22
Total COGS	5,112.07	8,775.41	-41.8%	54,338.00
Gross Profit	29,056.08	18,400.11	57.9%	236,145.96
Expense				
Accounting	5,237.50	3,045.00	72.0%	18,512.50
Auto Expense (all Mgrs.)	65.24	113.45	-42.5%	511.16
Copier Expense	0.00	153.43	-100.0%	506.24
Credit Card Expense	310.67	313.17	-0.8%	2,975.95
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	462.60	444.60	4.1%	4,104.34
Intergroup Expense	220.83	221.71	-0.4%	3,444.75
Internet Expense	184.21	227.30	-19.0%	1,985.41
Lease Expense	284.05	349.20	-18.7%	2,840.50
"LIFELINE" Expense	1,835.00	1,835.00	0.0%	18,386.00
Maintenance & Repairs	160.00	160.00	0.0%	1,926.00
Offices' Supplies & Expenses	121.04	365.53	-66.9%	4,333.45
Payroll Tax Expense	1,036.17	839.23	23.5%	8,599.83
Postage	0.00	158.50	-100.0%	321.24
Reconciliation Discrepancies	0.00	0.00	0.0%	0.00
Reimb. Health	800.00	800.00	0.0%	8,000.00
Rent Main/Satellite Offices	4,401.88	4,055.38	8.5%	40,707.80
Salaries	9,824.80	10,915.34	-10.0%	101,256.30
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Special Events Expense	0.00	0.00	0.0%	198.87
Taxes & Licenses	0.00	100.00	-100.0%	247.25
Telephone Expense	386.38	384.99	0.4%	3,879.03
Utilities	27.52	10.95	151.3%	527.50
Volunteers Coffee & Water	47.00	76.25	-38.4%	597.65
Website Expense	502.87	358.99	40.1%	5,385.09
Total Expense	25,907.76	24,928.02	3.9%	229,246.86
Net Ordinary Income	3,148.32	-6,527.91	148.2%	6,899.10
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Other Expense				
Balancing Adjustments	0.00	0.00	0.0%	588.11
Total Other Expense	0.00	0.00	0.0%	588.11
Net Other Income	0.00	0.00	0.0%	-588.11
Net Income	3,148.32	-6,527.91	148.2%	6,310.99

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of October 31, 2025

	<u>Oct 31, 25</u>	<u>Oct 31, 24</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
Stripe	446.13	0.00	100.0%
Venmo	437.46	408.50	7.09%
Paypal Cash	148.93	446.17	-66.62%
Bus. Int. Maximizer	137,054.55	136,999.78	0.04%
Cash in Drawer	50.00	470.42	-89.37%
Cash on Hand	100.31	283.00	-64.56%
Checking BofA	<u>32,947.99</u>	<u>24,342.18</u>	<u>35.35%</u>
Total Checking/Savings	<u>171,185.37</u>	<u>162,950.05</u>	<u>5.05%</u>
Accounts Receivable			
Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Total Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Other Current Assets			
Inventory (at cost)	-10,730.05	550.29	-2,049.89%
Inventory Asset (Costs of inventory purchased for resale)	42,450.77	37,098.24	14.43%
Undeposited Funds	<u>1,176.63</u>	<u>2,124.15</u>	<u>-44.61%</u>
Total Other Current Assets	<u>32,897.35</u>	<u>39,772.68</u>	<u>-17.29%</u>
Total Current Assets	<u>204,083.04</u>	<u>202,723.05</u>	<u>0.67%</u>
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	<u>63,625.66</u>	<u>63,625.66</u>	<u>0.0%</u>
Total Fixed Assets	<u>15,347.66</u>	<u>15,347.66</u>	<u>0.0%</u>
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,669.79	0.0%
Prepaid Expenses	<u>2,772.00</u>	<u>2,772.00</u>	<u>0.0%</u>
Total Other Assets	<u>59,763.79</u>	<u>59,763.79</u>	<u>0.0%</u>
TOTAL ASSETS	<u><u>279,194.49</u></u>	<u><u>277,834.50</u></u>	<u><u>0.49%</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	<u>1,290.20</u>	<u>6,923.15</u>	<u>-81.36%</u>
Total Accounts Payable	<u>1,290.20</u>	<u>6,923.15</u>	<u>-81.36%</u>
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	491.04	383.86	27.92%
Payroll-FICA (Social Security)	616.38	676.73	-8.92%
Payroll-FWH (Federal Withholding)	467.95	608.99	-23.16%
Payroll-Medicare	135.33	158.31	-14.52%
Payroll-SDI (State Disability Insurance)	239.19	152.50	56.85%
Payroll-SWHCA (State Withholding CA)	<u>345.20</u>	<u>183.22</u>	<u>88.41%</u>
Total Other Current Liabilities	<u>50,425.09</u>	<u>50,293.61</u>	<u>0.26%</u>
Total Current Liabilities	<u>51,715.29</u>	<u>57,216.76</u>	<u>-9.62%</u>
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	<u>3,021.00</u>	<u>3,021.00</u>	<u>0.0%</u>
Total Long Term Liabilities	<u>10,704.00</u>	<u>10,704.00</u>	<u>0.0%</u>
Total Liabilities	<u>62,419.29</u>	<u>67,920.76</u>	<u>-8.1%</u>
Equity			
Fund Balance	210,464.21	234,903.09	-10.4%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of October 31, 2025

	<u>Oct 31, 25</u>	<u>Oct 31, 24</u>	<u>% Change</u>
Net Income	6,310.99	-24,989.35	125.26%
Total Equity	216,775.20	209,913.74	3.27%
TOTAL LIABILITIES & EQUITY	<u>279,194.49</u>	<u>277,834.50</u>	<u>0.49%</u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2024: \$392088 = 1 month = 32674, 4 months = \$130696, 6 months = \$196044
Current Prudent Reserve: \$137054.55 (73% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: ST \$446.13 + VM \$437.46 + PP \$148.93 + CID \$50.00 + COH \$100.31 + BOA \$32947.99 = \$34130.82