

Body Meeting Agenda



April 8, 2026 @ 7:00 pm
Norma Hertzog Center

1. Call to Order - Serenity Prayer -
2. Readings:
 - a. Twelve Traditions -
 - b. Statement of Purpose -
3. Tradition 4 Presentation: Richard -
 - Tradition 5 Volunteer for May -
4. Concept 4 Presentation: James -
 - Concept 5 Volunteer for May -
5. Pamphlet Presentation *The "God" Word*: Effie -
 - Pamphlet Volunteer for May -
6. Board Member Roll Call: Mikayla T., Chair
7. Introductions of New Reps and Other Attendees: Josh O., Group Relations Chair

- a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
- b. GSR and District Liaisons, Visitors, and Guests

8. Approval of March Body Meeting Minutes
1st - 2nd -

9. Old Business

1. Technology Chair Vacant - please let the Chair (Mikayla) know if you are interested in the position

10. New Business

1. Technology Chair Vacant - please let the Chair (Mikayla) know if you are interested in the position

11. Board and Committee Reports:

- Chair : Mikayla T. -
- Vice Chair : Mike M. -
- Secretary : Terri L. -
- Treasurer : Ryan H. -
- Lifeline: Matt D. -
- Public Information: Brittany H. -

- Group Relations: Josh O. -
- Central Office: Jennifer M. -
- Office Manager: Skip K. -
- Special Events: CJ D. -

12. AA Related Announcements

13. Motion to Close Meeting

1st - 2nd -

14. Responsibility Statement -

“I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there,

and for that, I am responsible.”

Next Body Meeting:

[Wednesday May 13th, 2026](#)

Norma Hertzog Community Center
Body Meeting at 7 pm
New Reps Orientation 6:30 pm

Thank You

“The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers; to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County.”
(Bylaws Page One - ARTICLE II)

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

MARCH MINUTES

OC Intergroup Body Meeting

Wednesday March 11th, 2026, 7:00 PM

Opening - Call to Order -Serenity Prayer – Meeting called to order by Mikayla T. at 7:01pm.

Welcome to the Body meeting of the Orange County Intergroup Association of Alcoholics Anonymous

1. Readings:

- a. Twelve Traditions – John*
- b. Statement of Purpose - Scott*
- c. Tradition Presentation –Tradition 3 - Mike*
- d. Volunteer - Tradition 4 for April - Richard*
- e. Concept Presentation – Concept 3 - Chris*
- f. Volunteer – Concept 4 for April - James*
- g. Pamphlet Presentation –Leslie – *Women in AA**
- h. Volunteer – Pamphlet Presentation for April- Effie – *The God Word**

2. Mikayla - Board Member Roll Call

Present – Chair-Mikayla T., Vice Chair - Mike M., Treasurer - Ryan H., Secretary - Terri L., Lifeline - Matt D., Public Information - Brittany H., Group Relations- C.J. D, Central Office Manager - Skip K.
Absent – C.O. Liaison - Jennifer M.

3. Josh O. Group Relations - Introduction of new reps and other attendees.

- a. New Intergroup Reps – Rodney 10:00am Big Book Study, Mon-Fri, Orange; Cara - Women’s Open Discussion, Laguna Niguel*
- b. Visitors – none*
- c. Guests – none*
- d. GSR Liaisons – Dolly-District 12; Erin-District 6*
- e. H&I Liaison- none*

4. Approval of February 2026 Meeting Minutes

1st – Deanna 2nd – Eric Motion passed

5. Old Business

- a. **Price increase for all literature (excluding the Anniversary Edition of the Big Book & Not Too Old to Be an Alcoholic) became effective 2/1/26. Books have gone up \$3 and pamphlets have gone up 15%. This price increase is from GSO.**
- b. **The pamphlet presented at the monthly Intergroup Body Meeting will now be the pamphlet covered in the Lifeline for the current month.**
- c. **Central Office is finishing interviews this week for the part-time assistant manager. Interviewees will be informed of the decision by Central Office this coming Friday; no additional applicants are being accepted.**

6. New Business

- a. **The Technology Chair is vacant** – please let the Chair (Mikayla) know if you are interested in this position.

5. Service Board Reports -

- b. **Chair:** Mikayla T. - No report
- c. **Vice Chair:** Mike M. – Is continuing his review of the bylaws.
- d. **Secretary:** Terri L. – Minutes for the most recent Intergroup Body Meeting are usually posted within one week after the meeting on the OC-AA.org website under *Member Services-Central Office-Intergroup Docs*
- e. **Treasurer:** Ryan H. – Contributions are the primary source of funding for Intergroup. The profit from literature sales is unsubstantial. This month our contributions were just under \$18k (including contributions from groups, individuals and birthday donations). To comfortably meet our expenses, contributions to Intergroup need to be between \$25k and \$28k monthly. U.S. Bank made an error calculating the interest on the money market which Skip caught. Skip followed up with the bank who is working to correct that. The \$1500 bonus from the bank for opening a money market account was received this month.
- f. **Lifeline:** Matt D.- In memoriam – this section honors those who have passed on by mentioning them and the meeting they attend. The Lifeline committee is also looking for people to interview for their story, and they are always looking for sobriety stories, poems, art, photos, etc. Contact Matt (LifelineCommittee@oc-aa.org) or the Lifeline editor (oclifelineeditor@gmail.com) for any submissions.

Matt reminds everyone that if you complete the Word Search puzzle on the back page of the Lifeline, you can submit a snapshot to Central Office for a chance to win a free book. He also recommends a new pamphlet at Central Office called *The Twelve Steps Illustrated*. Get them for your meeting or give them to newcomers.

g. Public Information: Brittany- The OC Fair – she is reviewing the application process for the fair which has significant changes from prior years. She will have a report on this next month.

h. Group Relations: Josh – no report

i. Central Office: Jennifer M. – absent

Volunteers are needed at Central Office for the following shifts: Tuesday 9:00am-12:00pm; 3:00-5:00pm; Wednesday 9:00am-12pm and 3:00-5:00pm; Thursday 3:00-5:00pm; Friday - 12:00-3:00pm, 3:00pm-5:00pm. **Call forwarding volunteers are also needed.**

It is recommended that volunteers have one year of sobriety, but they usually take anyone who is willing the help. Training will be provided.

j. Office Manager: Skip K. – There was a reconciliation error in the financials for cost of goods sold that Skip will correct.

Skip is working on setting up a way for people to sign up for recurring monthly contributions for members who are interested. He will update us next month.

Skip thanks the coffee person for her service, and Dolly and Mikayla for their hard work in keeping Central Office and the board moving.

Question from member: When making group contributions, should they be done on the website or directly through Venmo? She is not seeing her group's contributions in the Lifeline.

Answer: Choose whichever method (website, Venmo, PayPal, check, etc.) is easiest for your group. Remember that there is approximately a two-month delay in reporting these contributions in the Lifeline because of timing when contributions are processed and when the Lifeline goes to print. The Lifeline is typically printed on the 20th of the month.

k. Special Events: C.J. D. – C.J. has scheduled a bowling party for 4/12/2026 at Irvine Lanes from 2:00-3:30PM. Check in is at 1:45 pm. Price is \$25 per person and includes bowling shoes, pizza and drinks. This is a fellowship event for up to 60 people; not a fundraiser. Ten lanes have been reserved. Anyone can attend.

Contact C.J. to reserve your spot (234) 380-9304. He will contact you for payment about two weeks before the event.

3.AA Related Announcements:

Ezekiel – there is a pancake and bingo fundraiser for Saddleback Valley Fellowship April 25th from 9:00am to noon.

Dolly – GSR conference season is underway. There is a pre-conference “Boot Camp” on Sunday, March 22, 2026 from 8:30am to 12:30pm for all GSR’s and visitors. Let your group’s voice be heard by attending the conference and voting on the items that mean the most to you.

The meeting is hybrid.

Attend in-person at the Norma Hertzog Community Center, 1845 Park Ave., Costa Mesa

OR

Attend online via Zoom. **Meeting ID: 886 6439 3306** **Passcode: BootCamp26**

4. Motion to close Meeting: 1st - Chris 2nd -Hannah Motion passed

5. Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

NEXT INTERGROUP BODY MEETING -

Wednesday, April 8, 2026 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

**Orange County Intergroup Assoc. of A.A.
 Profit & Loss Previous YTD
 January through March 2025**

	Jan - Mar 25
Ordinary Income/Expense	
Income	
Literature Resale	5,882.79
Bank Adjustments	0.23
Birthday Donations	262.72
Group Donations	51,626.59
Individual/Fellowship	2,400.58
Interest Earned	13.50
Literature Sales	20,568.92
Total Income	80,755.33
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	22,085.28
Cost of Literature Sold - Other	0.00
Total Cost of Literature Sold	22,085.28
Shipping / Misc. Adjustments	-1,858.36
Total COGS	20,226.92
Gross Profit	60,528.41
Expense	
Accounting	4,225.00
Auto Expense (all Mgrs.)	166.12
Copier Expense	231.70
Credit Card Expense	746.95
Insurances	789.10
Intergroup Expense	2,058.17
Internet Expense	695.94
Lease Expense	852.15
"LIFELINE" Expense	5,541.00
Maintenance & Repairs	480.00
Offices' Supplies & Expenses	1,319.97
Payroll Tax Expense	2,483.91
Postage	2.59
Reimb. Health	2,400.00
Rent Main/Satellite Offices	10,010.14
Salaries	31,572.93
Sales Tax on Lease	0.00
Taxes & Licenses	20.00
Telephone Expense	1,179.97
Utilities	167.46
Volunteers Coffee & Water	164.25
Website Expense	1,076.97
Total Expense	66,184.32
Net Ordinary Income	-5,655.91
Other Income/Expense	
Other Income	
Purchase Discounts	0.00
Total Other Income	0.00
Other Expense	
Balancing Adjustments	588.11
Total Other Expense	588.11
Net Other Income	-588.11
Net Income	-6,244.02

**Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison**

March 2026

	Mar 26	Mar 25	% Change	Jan - Mar 26
Ordinary Income/Expense				
Income				
Literature Resale	1,052.75	1,312.75	-19.8%	2,788.94
Bank Adjustments	0.30	0.02	1,400.0%	0.30
Birthday Donations	172.00	193.72	-11.2%	720.00
Group Donations	21,123.07	17,903.56	18.0%	66,068.08
Individual/Fellowship	941.00	263.00	257.8%	1,708.00
Interest Earned	1,616.10	4.65	34,654.8%	1,792.72
Literature Sales	4,983.07	5,964.64	-16.5%	17,000.33
Shipping and Delivery Income	-7.50	0.00	-100.0%	-32.50
Total Income	29,880.79	25,642.34	16.5%	90,045.87
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	5,009.73	6,440.23	-22.2%	16,425.10
Cost of Literature Sold - Other	0.00	0.00	0.0%	0.00
Total Cost of Literature Sold	5,009.73	6,440.23	-22.2%	16,425.10
Shipping / Misc. Adjustments	-213.00	0.00	-100.0%	-553.80
Total COGS	4,796.73	6,440.23	-25.5%	15,871.30
Gross Profit	25,084.06	19,202.11	30.6%	74,174.57
Expense				
Accounting	0.00	2,520.00	-100.0%	1,810.00
Auto Expense (all Mgrs.)	93.20	24.50	280.4%	294.93
Bank Charges	0.00	0.00	0.0%	56.00
Convention & Svs Event Expense	0.00	0.00	0.0%	30.00
Copier Expense	0.00	47.94	-100.0%	45.46
Credit Card Expense	394.49	182.85	115.8%	1,173.71
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	368.60	0.00	100.0%	831.20
Intergroup Expense	207.04	428.42	-51.7%	2,298.30
Internet Expense	184.21	184.21	0.0%	552.63
Lease Expense	284.05	284.05	0.0%	852.15
"LIFELINE" Expense	1,835.00	1,835.00	0.0%	5,505.00
Maintenance & Repairs	160.00	160.00	0.0%	480.00
Offices' Supplies & Expenses	236.95	57.70	310.7%	608.02
Payroll Tax Expense	764.72	780.17	-2.0%	2,358.60
Postage	322.00	0.00	100.0%	342.15
Reconciliation Discrepancies	0.00	0.00	0.0%	0.39
Reimb. Health	1,000.00	800.00	25.0%	2,600.00
Rent Main/Satellite Offices	7,639.88	4,363.38	75.1%	16,601.64
Salaries	11,215.26	10,310.34	8.8%	31,377.76
Taxes & Licenses	21.00	0.00	100.0%	21.00
Telephone Answer Service	336.35	0.00	100.0%	336.35
Telephone Expense	50.00	384.99	-87.0%	822.73
Utilities	63.95	59.65	7.2%	190.76
Volunteers Coffee & Water	54.75	47.00	16.5%	113.50
Website Expense	359.99	358.99	0.3%	1,079.97
Total Expense	25,591.44	22,829.19	12.1%	70,382.25
Net Ordinary Income	-507.38	-3,627.08	86.0%	3,792.32
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Other Expense				
Balancing Adjustments	0.00	588.11	-100.0%	0.00
Total Other Expense	0.00	588.11	-100.0%	0.00
Net Other Income	0.00	-588.11	100.0%	0.00
Net Income	-507.38	-4,215.19	88.0%	3,792.32

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of March 31, 2026

	<u>Mar 31, 26</u>	<u>Mar 31, 25</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
US Bank- Money Market	105,290.26	0.00	100.0%
US Bank- Checking	31,255.48	0.00	100.0%
Stripe	2,934.06	0.00	100.0%
Venmo	1,471.77	273.87	437.4%
Paypal Cash	30.68	255.16	-87.98%
Bus. Int. Maximizer	2,031.18	137,017.41	-98.52%
Cash in Drawer	50.00	50.00	0.0%
Cash on Hand	100.31	100.31	0.0%
Checking BofA	46,012.51	22,671.97	102.95%
Total Checking/Savings	<u>189,176.25</u>	<u>160,368.72</u>	<u>17.96%</u>
Accounts Receivable			
Accounts Receivable	0.32	0.32	0.0%
Total Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Other Current Assets			
Inventory (at cost)	-10,730.05	-5,489.94	-95.45%
Inventory Asset (Costs of inventory purchased for resale)	45,465.97	39,614.83	14.77%
Undeposited Funds	2,315.77	1,366.46	69.47%
Total Other Current Assets	<u>37,051.69</u>	<u>35,491.35</u>	<u>4.4%</u>
Total Current Assets	<u>226,228.26</u>	<u>195,860.39</u>	<u>15.51%</u>
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	63,625.66	63,625.66	0.0%
Total Fixed Assets	<u>15,347.66</u>	<u>15,347.66</u>	<u>0.0%</u>
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,669.79	0.0%
Prepaid Expenses	2,772.00	2,772.00	0.0%
Total Other Assets	<u>59,763.79</u>	<u>59,763.79</u>	<u>0.0%</u>
TOTAL ASSETS	<u><u>301,339.71</u></u>	<u><u>270,971.84</u></u>	<u><u>11.21%</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	10,117.54	4,537.80	122.96%
Total Accounts Payable	<u>10,117.54</u>	<u>4,537.80</u>	<u>122.96%</u>
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	1,482.56	1,783.24	-16.86%
Payroll-FICA (Social Security)	702.63	639.20	9.92%
Payroll-FWH (Federal Withholding)	633.05	480.99	31.61%
Payroll-Medicare	155.49	149.60	3.94%
Payroll-SDI (State Disability Insurance)	152.97	130.92	16.84%
Payroll-SWHCA (State Withholding CA)	189.90	200.90	-5.48%
Total Other Current Liabilities	<u>51,446.60</u>	<u>51,514.85</u>	<u>-0.13%</u>

Orange County Intergroup Assoc. of A.A.
Balance Sheet
 As of March 31, 2026

	<u>Mar 31, 26</u>	<u>Mar 31, 25</u>	<u>% Change</u>
Total Current Liabilities	61,564.14	56,052.65	9.83%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	3,021.00	3,021.00	0.0%
Total Long Term Liabilities	<u>10,704.00</u>	<u>10,704.00</u>	<u>0.0%</u>
Total Liabilities	72,268.14	66,756.65	8.26%
Equity			
Fund Balance	225,279.25	210,459.21	7.04%
Net Income	3,792.32	-6,244.02	160.74%
Total Equity	<u>229,071.57</u>	<u>204,215.19</u>	<u>12.17%</u>
TOTAL LIABILITIES & EQUITY	<u>301,339.71</u>	<u>270,971.84</u>	<u>11.21%</u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be:

Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2024: \$392088 = 1 month = 32674, 4 months = \$130696, 6 months = \$196044

Current Prudent Reserve: \$138576.92 (70% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: ST \$2934.06 + VM \$1471.77 + PP \$30.68 + CID \$50.00 + COH \$100.31 + BOA \$46012.51 = \$50599.33