

Body Meeting Agenda



May 13, 2026 @ 7:00 pm
Norma Hertzog Center

1. Call to Order - Serenity Prayer -
2. Readings:
 - a. Twelve Traditions -
 - b. Statement of Purpose -
3. Tradition 5 Presentation: Paul -
 - Tradition 6 Volunteer for June -
4. Concept 5 Presentation: Maddie -
 - Concept 6 Volunteer for June -
5. Pamphlet Presentation *A.A. and the Armed Services*: Scott -
 - Pamphlet Volunteer for June -
6. Board Member Roll Call: Mikayla T., Chair
7. Introductions of New Reps and Other Attendees: Josh O., Group Relations Chair
 - a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
 - b. GSR and District Liaisons, Visitors, and Guests

8. Approval of April Body Meeting Minutes

1st -

2nd -

9. Old Business

1. N/A

10. New Business

1. Ian has volunteered to be our Technology Chair

11. Board and Committee Reports:

- Chair : Mikayla T. -
- Vice Chair : Mike M. -
- Secretary : Terri L. -

- Treasurer : Ryan H. -

- Lifeline: Matt D. -

- Public Information: Brittany H. -

- Group Relations: Josh O. -

- Central Office: Jennifer M. -

- Office Manager: Skip K. -

- Special Events: CJ D. -

12. AA Related Announcements

13. Motion to Close Meeting

1st - 2nd -

14. Responsibility Statement -

“I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there,

and for that, I am responsible.”

Next Body Meeting:

Wednesday June 10, 2026

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

Thank You

“The purpose of the Orange County Intergroup Association shall be to aid the groups in their common purpose of carrying the A.A. message to the alcoholic who still suffers; to perform the local functions of; and to operate and maintain the Central Office of Alcoholics Anonymous in Orange County.”

(Bylaws Page One - ARTICLE II)

APRIL MINUTES

OC Intergroup Body Meeting

Wednesday April 8, 2026, 7:00 PM

Opening - Call to Order -Serenity Prayer – Meeting called to order by Mikayla T. at 7:00 pm.

Welcome to the Body meeting of the Orange County Intergroup Association of Alcoholics Anonymous

1. Readings:

- a. Twelve Traditions – Mark**
- b. Statement of Purpose - Ron**
- c. Tradition Presentation –Tradition 4 - Richard**
- d. Volunteer - Tradition 5 for May - Paul**
- e. Concept Presentation – Concept 4 - James**
- f. Volunteer – Concept 5 for May - Maddie**
- g. Pamphlet Presentation –Effie – *The “God” Word***
- h. Volunteer – Pamphlet Presentation for May- Scott – *A.A. and the Armed Services***

2. Mikayla - Board Member Roll Call

Present – Chair-Mikayla T., Vice Chair - Mike M., Treasurer - Ryan H., Secretary - Terri L., Lifeline - Matt D., Public Information - Brittany H., Group Relations- C.J. D, , Central Office Manager - Skip K.
Absent – Central Office Liaison – Jennifer M.

3. Josh O. Group Relations - Introduction of new reps and other attendees.

- a. New Intergroup Reps** – Walt-Men in the Solution-Fri night-Huntington Beach, Josh-Morning Meditation-Mon-Fri 6:45am
- b. Visitors** – none
- c. Guests** – none
- d. GSR Liaisons** – Dolly-District 12; Molly–District 6, Scott-District 5
- e. H&I Liaison-** Nicole

4. Approval of March 2026 Meeting Minutes

1st – Eric 2nd – Richard Motion passed

5. Old Business

- a. **The Technology Chair is vacant. Please let the chair (Mikayla) know if you are interested in the position.** The job can be done from home.

6. New Business

- a. None

5. Service Board Reports -

- b. **Chair:** Mikayla T. - No report
- c. **Vice Chair:** Mike M. – Has been involved with the convention – he has a sign-up sheet if anyone is interested in helping with the convention.
- d. **Secretary:** Terri L. – Minutes for the most recent Intergroup Body Meeting are usually posted within one week after the meeting on the OC-AA.org website under *Member Services-Central Office-Intergroup Docs*
- e. **Treasurer:** Ryan H. – The final amount from the checking account has been transferred to the money market account. On the P&L you'll see the bonus we received from the bank for opening the bank account. No significant changes this month. The contributions are up this year a bit from last year, but we could use more contributions and more people involved.
- f. **Lifeline:** Matt D.- Page 2 of the Lifeline has contact information for all the board members and Zoom information for all the committees. Page 4 has questions you can bring to your group in keeping with tradition four for April. Page 7 has an article about Carl Jung this month.
The Lifeline committee would like feedback – email them or stop by their table at the convention. They are always looking for people to submit an article, sobriety stories, poems, art, photos, etc. Contact Matt (LifelineCommittee@oc-aa.org) or the Lifeline editor (oclifelineeditor@gmail.com) for any submissions.

Question from member: *Is there a lag time between when a donation is submitted and when it is included in the Lifeline?*

Answer: *Yes, it takes time to process the donations and the Lifeline goes to print before the end of the month.*

g. Public Information: Brittany presented information on two different options for public information, the OC Fair booth and a bus campaign. She explained both in terms of cost and the potential impact. Neither of these is mandatory.

OC Fair: Friday – Sunday, August 7 – 9 from 11 a.m. to 7 p.m. Booth space is \$450 for the duration of the event and participating organizations are expected to attend every day of the event. Megan’s Law forms for all staff will be required.

Bus campaign: The media company that handles the advertising for OCTA (the bus system in Orange County) provided a price for Interior Cards that can be posted inside buses which “engage riders directly and reinforce a message throughout their commute.” The cost for a 12-week campaign will be \$489.30.

Discussion followed regarding the relative merits of each for public information. Members expressed their reasons for support of one or the other.

Motion by Maddie: *I move that we do the bus campaign*

Second: Glen

In favor: 51 Opposed: 4 Abstention: 5

Motion passed

Minority opinion – We have talked a lot about saving money, and this doesn’t seem worth it.

One member did not believe it’s helpful. Some were concerned about not having time to go back to their groups, and others were concerned that this could qualify as promotion.

Motion by Jim: *I move that we do the O.C. Fair.*

Second: Rachelle

In favor: 24 Opposed: 15 Abstention: 17

Motion passed

After the vote, one member stressed that people need to get their groups to volunteer. Sign up to volunteer by contacting Brittany through email at PublicInformationCommittee@OC-AA.org

h. Group Relations: Josh – no report

i. Central Office: Jennifer M. – absent

Volunteers are needed at Central Office for the following shifts: Monday 9:00am-12:00pm; 12pm-3:00pm; Tuesday 9:00am-12:00pm; 3:00-5:00pm; Wednesday 9:00am-12pm and 3:00-5:00pm (2 needed); Thursday 3:00-5:00pm; Friday -12:00-3:00pm, 3:00pm-5:00pm.

Call forwarding volunteers are also needed.

It is recommended that volunteers have one year of sobriety, but they usually take anyone who is willing the help. Training will be provided.

j. Office Manager: Skip K. – introduces Heather, the new assistant manager for Central Office. Heather gave a brief background and shares her excitement joining the Central Office team. Skip has set up a “Grateful Givers” contribution method on the website for those who wish to make recurring contributions.

New book at C.O. – *Attitude of Gratitude*

k. Special Events: C.J. D. – The bowling event is this coming weekend on April 12. Check-ins start at 1. Contact C.J. if you have questions (234) 380-9304.

3.AA Related Announcements:

None.

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4. Motion to close Meeting: 1st – Beth 2nd - Hannah **Motion passed**

5. Closing - Responsibility Statement -

I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible.

NEXT INTERGROUP BODY MEETING -

Wednesday, May 13, 2026 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

**Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
January through April 2025**

	Jan - Apr 25
Ordinary Income/Expense	
Income	
Literature Resale	7,381.79
Bank Adjustments	0.23
Birthday Donations	262.72
Group Donations	71,907.56
Individual/Fellowship	3,816.58
Interest Earned	18.00
Literature Sales	25,543.63
Total Income	108,930.51
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	27,458.46
Cost of Literature Sold - Other	0.00
Total Cost of Literature Sold	27,458.46
Shipping / Misc. Adjustments	-1,858.36
Total COGS	25,600.10
Gross Profit	83,330.41
Expense	
Accounting	6,325.00
Auto Expense (all Mgrs.)	222.12
Copier Expense	274.48
Credit Card Expense	956.67
Insurances	1,299.05
Intergroup Expense	2,073.30
Internet Expense	880.15
Lease Expense	1,136.20
"LIFELINE" Expense	7,376.00
Maintenance & Repairs	640.00
Offices' Supplies & Expenses	1,641.21
Payroll Tax Expense	3,632.00
Postage	165.24
Reimb. Health	3,200.00
Rent Main/Satellite Offices	14,373.52
Salaries	42,200.27
Sales Tax on Lease	0.00
Taxes & Licenses	20.00
Telephone Expense	1,564.96
Utilities	167.46
Volunteers Coffee & Water	247.10
Website Expense	1,435.96
Total Expense	89,830.69
Net Ordinary Income	-6,500.28
Other Income/Expense	
Other Income	
Purchase Discounts	0.00
Total Other Income	0.00
Other Expense	
Balancing Adjustments	588.11
Total Other Expense	588.11
Net Other Income	-588.11
Net Income	-7,088.39

Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison

April 2026

	Apr 26	Apr 25	% Change	Jan - Apr 26
Ordinary Income/Expense				
Income				
Literature Resale	861.40	1,499.00	-42.5%	3,650.34
Bank Adjustments	0.00	0.00	0.0%	0.30
Birthday Donations	298.46	0.00	100.0%	1,018.46
Group Donations	22,943.32	20,280.97	13.1%	89,011.40
Individual/Fellowship	327.00	1,416.00	-76.9%	2,035.00
Interest Earned	356.57	4.50	7,823.8%	2,149.29
Literature Sales	5,972.46	4,974.71	20.1%	22,972.79
Shipping and Delivery Income	0.00	0.00	0.0%	-32.50
Total Income	30,759.21	28,175.18	9.2%	120,805.08
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	5,672.11	5,373.18	5.6%	22,097.21
Cost of Literature Sold - Other	0.00	0.00	0.0%	0.00
Total Cost of Literature Sold	5,672.11	5,373.18	5.6%	22,097.21
Shipping / Misc. Adjustments	-0.60	0.00	-100.0%	-554.40
Total COGS	5,671.51	5,373.18	5.6%	21,542.81
Gross Profit	25,087.70	22,802.00	10.0%	99,262.27
Expense				
Accounting	1,025.00	2,100.00	-51.2%	2,835.00
Auto Expense (all Mgrs.)	126.37	56.00	125.7%	421.30
Bank Charges	0.00	0.00	0.0%	56.00
Convention & Svs Event Expen...	210.69	0.00	100.0%	240.69
Copier Expense	0.00	42.78	-100.0%	45.46
Credit Card Expense	384.50	209.72	83.3%	1,558.21
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	156.30	509.95	-69.4%	987.50
Intergroup Expense	207.04	15.13	1,268.4%	2,505.34
Internet Expense	184.21	184.21	0.0%	736.84
Lease Expense	284.05	284.05	0.0%	1,136.20
"LIFELINE" Expense	1,835.00	1,835.00	0.0%	7,340.00
Maintenance & Repairs	240.00	160.00	50.0%	720.00
Offices' Supplies & Expenses	310.43	321.24	-3.4%	918.45
Payroll Tax Expense	1,197.12	1,148.09	4.3%	3,555.72
Postage	0.00	162.65	-100.0%	342.15
Reconciliation Discrepancies	0.01	0.00	100.0%	0.40
Reimb. Health	1,000.00	800.00	25.0%	3,600.00
Rent Main/Satellite Offices	1,321.88	4,363.38	-69.7%	17,923.52
Salaries	11,252.76	10,627.34	5.9%	42,630.52
Taxes & Licenses	0.00	0.00	0.0%	21.00
Telephone Answer Service	336.35	0.00	100.0%	672.70
Telephone Expense	50.00	384.99	-87.0%	872.73
Utilities	34.28	0.00	100.0%	225.04
Volunteers Coffee & Water	49.00	82.85	-40.9%	162.50
Website Expense	359.99	358.99	0.3%	1,439.96
Total Expense	20,564.98	23,646.37	-13.0%	90,947.23
Net Ordinary Income	4,522.72	-844.37	635.6%	8,315.04
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Net Other Income	0.00	0.00	0.0%	0.00
Net Income	4,522.72	-844.37	635.6%	8,315.04

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>	<u>Apr 30, 25</u>	<u>% Change</u>
ASSETS			
Current Assets			
Checking/Savings			
US Bank- Money Market	135,646.76	0.00	100.0%
US Bank- Checking	1,255.48	0.00	100.0%
Stripe	919.15	0.00	100.0%
Venmo	968.34	959.75	0.9%
Paypal Cash	87.03	289.80	-69.97%
Bus. Int. Maximizer	2,031.25	137,021.91	-98.52%
Cash in Drawer	50.00	50.00	0.0%
Cash on Hand	100.31	100.31	0.0%
Checking BofA	48,593.44	21,810.43	122.8%
Total Checking/Savings	<u>189,651.76</u>	<u>160,232.20</u>	<u>18.36%</u>
Accounts Receivable			
Accounts Receivable	0.32	0.32	0.0%
Total Accounts Receivable	<u>0.32</u>	<u>0.32</u>	<u>0.0%</u>
Other Current Assets			
Inventory (at cost)	-10,730.05	-5,489.94	-95.45%
Inventory Asset (Costs of inventory purchased for resale)	53,324.97	35,028.85	52.23%
Undeposited Funds	2,281.37	1,506.97	51.39%
Total Other Current Assets	<u>44,876.29</u>	<u>31,045.88</u>	<u>44.55%</u>
Total Current Assets	<u>234,528.37</u>	<u>191,278.40</u>	<u>22.61%</u>
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	63,625.66	63,625.66	0.0%
Total Fixed Assets	<u>15,347.66</u>	<u>15,347.66</u>	<u>0.0%</u>
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,669.79	0.0%
Prepaid Expenses	2,772.00	2,772.00	0.0%
Total Other Assets	<u>59,763.79</u>	<u>59,763.79</u>	<u>0.0%</u>
TOTAL ASSETS	<u><u>309,639.82</u></u>	<u><u>266,389.85</u></u>	<u><u>16.24%</u></u>
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	9,028.40	2,077.40	334.6%
Total Accounts Payable	<u>9,028.40</u>	<u>2,077.40</u>	<u>334.6%</u>
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	526.17	432.03	21.79%
Payroll-FICA (Social Security)	704.96	658.84	7.0%
Payroll-FWH (Federal Withholding)	785.05	521.99	50.4%
Payroll-Medicare	156.04	154.21	1.19%
Payroll-SDI (State Disability Insurance)	153.46	134.72	13.91%
Payroll-SWHCA (State Withholding CA)	185.34	205.84	-9.96%
Total Other Current Liabilities	<u>50,641.02</u>	<u>50,237.63</u>	<u>0.8%</u>

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>	<u>Apr 30, 25</u>	<u>% Change</u>
Total Current Liabilities	59,669.42	52,315.03	14.06%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	3,021.00	3,021.00	0.0%
Total Long Term Liabilities	<u>10,704.00</u>	<u>10,704.00</u>	<u>0.0%</u>
Total Liabilities	70,373.42	63,019.03	11.67%
Equity			
Fund Balance	225,279.25	210,459.21	7.04%
Net Income	13,987.15	-7,088.39	297.33%
Total Equity	<u>239,266.40</u>	<u>203,370.82</u>	<u>17.65%</u>
TOTAL LIABILITIES & EQUITY	<u><u>309,639.82</u></u>	<u><u>266,389.85</u></u>	<u><u>16.24%</u></u>

** Prudent Reserve consists of Bus. Int. Maximizer account.

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2024: \$392088 = 1 month = 32674, 4 months = \$130696, 6 months = \$196044
Current Prudent Reserve: \$138933.49 (70% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: ST \$919.15 + VM \$968.34 + PP \$87.03 + CID \$50.00 + COH \$100.31 + BOA \$48593.44 = \$51078.27

VOLUNTEERS NEEDED!



Join us at the OC Fair



ALCOHOLICS ANONYMOUS

ORANGE COUNTY CALIFORNIA

The Intergroup Association of Orange County will be hosting a booth at the Orange County Fair and we need volunteers to staff the booth.



**FRIDAY, AUGUST 7TH –
SUNDAY, AUGUST 9TH**



11:00 AM – 7:00 PM

THERE WILL BE 2 SHIFTS:



11:00 AM – 3:00 PM

**2 VOLUNTEERS
NEEDED**



3:00 PM – 7:00 PM

**2 VOLUNTEERS
NEEDED**



THE FAIR WILL PROVIDE
4 COMPLIMENTARY TICKETS
AND **2** COMPLIMENTARY
PARKING PASSES A DAY.



A MAXIMUM OF **12** COMPLIMENTARY TICKETS
FOR THE WEEKEND AND **6** PARKING PASSES.

Please sign up by clicking the link below:



<https://www.signupgenius.com/go/8050E49ABAC22A6FD0-63996746-ocfair>



If you have any questions, please contact
Brittany H at publicinformation@oc-aa.org.

