Body Meeting Agenda

August 12, 2026 @ 7:00 pm

Norma Hertzog Center

1. Call to Order - Serenity Prayer -
2. Readings:
    a. Twelve Traditions -
    b. Statement of Purpose -
3. Tradition 8 Presentation: Luis
    - Tradition 9 Volunteer for September -
4. Concept 8 Presentation: Jim
    - Concept 9 Volunteer for September -
5. Pamphlet Presentation *Young People In A.A.*: Richard
    - Pamphlet Volunteer for September *Is A.A. For You?* -
6. Board Member Roll Call: Mike M., Vice Chair
7. Introductions of New Reps and Other Attendees: Josh O., Group Relations Chair
    a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
    b. GSR and District Liaisons, Visitors, and Guests

8. Approval of July Body Meeting Minutes
    1st - 2nd -

9. Old Business

    1. N/A

10. New Business

    1. The body meeting for September will be taking place on September 2nd (1st Wednesday of the month)
    2. We need to vote in a new Public Information Chair (Min. 5 years of sobriety)

11. Board and Committee Reports:

- Chair : Mikayla T. -
- Vice Chair : Mike M. -
- Secretary : Terri L. -
- Treasurer : Ryan H. -
- Lifeline: Matt D. -
- Public Information: Brittany H. -
- Group Relations: Josh O. -
- Central Office: Nichole R. -
- Office Manager: Skip K. -

- Special Events: CJ D. -
- Technology Chair: Ian S. -

12. AA Related Announcements

13. Motion to Close Meeting

1st - 2nd -

14. Responsibility Statement -

"I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there,

and for that, I am responsible."

Next Body Meeting:

Wednesday September 2, 2026

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

JULY MINUTES

OC Intergroup Body Meeting

Wednesday July 8, 2026, 7:00 PM

Opening - Call to Order -Serenity Prayer – Meeting called to order by Mikayla T. at 7:00 PM

Welcome to the Body meeting of the Orange County Intergroup Association of Alcoholics Anonymous

1. **Readings:**
   - ***a.*** **Twelve Traditions – John**
   - ***b.*** **Statement of Purpose - Melanie**
   - ***c.*** **Tradition Presentation –Tradition 7 - Ashley**
   - ***d.*** **Volunteer - Tradition 8 for August - Luis**
   - ***e.*** **Concept Presentation – Concept 7 - James**
   - ***f.*** **Volunteer – Concept 8 for August - Jim**
   - ***g.*** **Pamphlet Presentation – Ron – Q*uestions and Answers on Sponsorship***
   - ***h.*** **Volunteer – Pamphlet Presentation for August- *Young People in AA***
2. **Mikayla - Board Member Roll Call**

   Present – Chair-Mikayla T., Vice Chair - Mike M., Secretary – Terri L., Treasurer - Ryan H., Lifeline - Matt D., Group Relations- Josh; Technology-Ian S., Central Office Liaison – Nichole R.; Central Office Manager - Skip K**.**

   Absent – Special Events-C.J. D., Public Information - Brittany H.

3. **Josh O. Group Relations - Introduction of new reps and other attendees.**
   - ***a.*** **New Intergroup Reps –** Cindy-Monday 12:00noon Women's as Bill Sees It at St. Wilfrid's in H.B.; Frank- 6:00am 7 days a week in Lake Forest Attitude Adjustment; Gabriela 6:00pm Beginner's 12x12 Westminster; Astrid-Wednesday 6:30 Indescribably Wonderful; Eric-Saturday 7:00am, Men's 10th Step Study in Dana Point; Luis- Sunday Sharing 10:00am at How Hall H.B.; Steve-Saturday 8:00am Black Print Only in San Juan Capistrano; Mon-Fri; Zoom Daily Reflections 7 days a week (M-F at 7:00am, Sat-Sun 8:00am)
   - ***b.*** **GSR Liaisons –** Dolly-District 12; Scott-District 5
   - ***c.*** **H&I Liaison-**
   - ***d.*** **Visitors and Guests –** none

4. **Approval of June 2026 Meeting Minutes**

   1st – Ron 2nd – James

5. **Old Business**

   a. **Please ensure that any flyer you would like posted on the OC AA website is appropriate visually and verbally.**

6. **New Business**

   a. **The body meeting for September will be held on September 2nd (1st Wednesday of the month rather than the 2nd Wednesday). There will also be a date change for November to be announced soon.**

5. Service Board Reports -

b. **Chair:** Mikayla T. – No report

c. **Vice Chair:** Mike M. –. No report

d. **Secretary:** Terri L. Minutes for the most recent Intergroup Body Meeting are usually posted within one week after the meeting on the OC-AA.org website under *Member Services-Central Office-Intergroup Docs*

e. **Treasurer:** Ryan H. – June 2026 donations were down about $2300 from June 2025. We have begun our yearly required financial review which costs about $10-12 thousand dollars.

Question: *How do Zoom meeting donations compare with in-person meetings?*

Answer – There are approximately 1500 in-person meetings and about 500 Zoom meetings. Approximately 10-15% of in-person meetings contribute; about 7% of Zoom meetings contribute.

Question: Can you explain the credit card expenses?

Answer: OC Intergroup pays a small credit card processing fee for donations made by credit card; credit card donations are available immediately to Central Office. In contrast, there are no fees for contributions made with Venmo or via check, but there is a slight delay for the money to get to Central Office. Central Office's position on this is that they are grateful for all donations. Simply put, we need more meetings to contribute to make a real difference.

What is the recommended amount that groups should contribute OC Central Office? This information is posted in the Lifeline and on our website. For group donations it is suggested that groups contribute 50% to Central Office, 30% to AA.org, 10% to Area 09, and 10% to their local District office.

f. **Lifeline:** Matt D.- All kinds of great information in the Lifeline - Volunteers are needed to join the Intergroup committees to help spread the message. Check the Zoom information in the Lifeline to join any of the following committees-Public Information, Special Events, Lifeline, Technology, or Group Relations and see where you can help.

Grateful Givers – to recognize their generosity, the names of Grateful Givers are posted in the Lifeline. You can become a Grateful Giver by becoming a monthly donor to Central Office. From the OC-AA.org website, select ***Contribute/Online Contribution*** and then scroll down to choose the amount you would like to contribute.

Also in the Lifeline, you can see your group's contributions year-to-date, and read about upcoming events.

As always, the Lifeline is looking for people to submit an article, sobriety stories, poems, art, photos, etc. Contact Matt (*LifelineCommittee@oc-aa.org*) or the Lifeline editor (*oclifelineeditor@gmail.com*) for any submissions.

g. **Public Information: Mikayla gave the report for Brittany**

If you have volunteered for the OC fair, Brittany will be sending you an email this week with details for the event.

h. **Group Relations: Josh** – Group Relations committee meets the 3rd Wed of every month at 7:00pm on Zoom. Check the Lifeline for Zoom information. Please help if you can by joining the committee and attend the Zoom meeting for more information.

i. **Central Office Liaison – Nichole R. -**Nichole has prepared volunteer sign-up sheets for reps to take to their meetings. Volunteers are needed to answer phones at Central Office and after-hours, do 12-step calls, and speak at AA speaker meetings. Please take the sign-up sheet and ask your members to consider where they could be of service. Return the sheet to Nichole or drop it off at Central Office.

Volunteers are needed at Central Office for the following shifts:

Monday 12pm-3:00pm and 3:00pm-5:00pm; **Tuesday** 9:00am-12:00pm;
Wednesday 9:00am-12pm; **Thursday** 9:00am-12:00pm, 12:00pm-3:00pm;
Friday - 3:00pm-5:00pm.

j. **Office Manager:** Skip K. – Skip reiterates that all contributions are welcome at Central Office whether that be by credit card, check, Venmo or cash

Grateful Givers – Recurring monthly contributions can be made directly to Central Office by using the OC-AA.org website and selecting ***Contribute/Online Contribution*** and then scroll down to choose the amount you would like to contribute.

Please let Central Office know if your meeting information changes or the meeting no longer exists. *It's important so that we give accurate information to those who call.*

Central Office has begun their financial review with an outside accounting firm as per the bylaws. We no longer do an audit any longer due to the cost of about $27,000

k. **Special Events:** C.J. D. - Absent.

l. **Technology:** Ian has been organizing the information for this chair position so that all access data is available for the person who succeeds him.

He has also been streamlining chair access to the Intergroup Facebook page (previously it was linked to an individual person's account) and will be posting new content soon.

If you are interested in joining the Technology committee, please join Ian on his Zoom committee meeting held the first Monday of every month at 6:00pm. Check the Lifeline for Zoom info.

3. AA Related Announcements:

Scott – A free way to donate is through Zelle. The recipient gets the money immediately.

Gabriele – Aug 2nd from 4:00-8:00pm there is a sock hop at Norma Hertzog Community Center. There will be costumes, dinner, dance, raffle, prizes. Tickets are $50. It's a fundraiser for the Newport Beach Alano Club.

Terri – there is a Women's Conference in San Diego. See Terri for more information.

Josh – Area 5 is hosting the 4-area DCMC sharing session in Highland Park on Saturday 8:00am-2:30pm. Come see what General Service is all about.

Matt – There are extra copies of the May and June Lifelines. Feel free to take them to places they can be used.

Mike – H&I meeting this Sunday. 4:00pm for Institutions; 6:00pm for Hospitals. If you are interested in carrying the message of AA into hospitals, jails or prisons see Mike.

4. Motion to close Meeting: 1st – Scott 2nd – Ezekiel **Motion passed**

5. Closing - Responsibility Statement - *I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible*.

NEXT INTERGROUP BODY MEETING -

Wednesday, August 12, 2026 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
January through July 2025

		Jan - Jul 25
Ordinary Income/Expense		
Income		
Literature Resale		9,042.54
Bank Adjustments		-49.74
Birthday Donations		1,227.72
Group Donations		143,405.60
Individual/Fellowship		7,553.12
Interest Earned		31.81
Literature Sales		40,601.61
Shipping and Delivery Income		-15.00
Total Income		201,797.66
Cost of Goods Sold		
Cost of Literature Sold		
Cost of Goods Sold	41,077.71	
Cost of Literature Sold - Other	82.00	
Total Cost of Literature Sold		41,159.71
Shipping / Misc. Adjustments		-2,400.40
Total COGS		38,759.31
Gross Profit		163,038.35
Expense		
Accounting		7,300.00
Auto Expense (all Mgrs.)		337.28
Copier Expense		506.24
Credit Card Expense		1,930.29
Freight and Shipping Costs		0.00
Insurances		2,716.54
Intergroup Expense		2,788.63
Internet Expense		1,432.78
Lease Expense		1,988.35
"LIFELINE" Expense		12,881.00
Maintenance & Repairs		1,206.00
Offices' Supplies & Expenses		3,583.09
Payroll Tax Expense		6,177.17
Postage		321.24
Reconciliation Discrepancies		-0.01
Reimb. Health		5,600.00
Rent Main/Satellite Offices		27,502.16
Salaries		72,941.44
Sales Tax on Lease		0.00
Special Events Expense		198.87
Taxes & Licenses		120.00
Telephone Expense		2,721.28
Utilities		342.57
Volunteers Coffee & Water		421.65
Website Expense		2,641.92
Total Expense		155,658.49
Net Ordinary Income		7,379.86
Other Income/Expense		
Other Income		
Purchase Discounts		0.00
Total Other Income		0.00
Other Expense		
Balancing Adjustments		588.11
Total Other Expense		588.11
Net Other Income		-588.11
Net Income		**6,791.75**

Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison
July 2026

	Jul 26	Jul 25	% Change	Jan - Jul 26
Ordinary Income/Expense				
Income				
Literature Resale	86.00	365.00	-76.4%	4,235.84
Bank Adjustments	0.00	0.00	0.0%	0.30
Birthday Donations	91.00	150.00	-39.3%	1,635.46
Group Donations	27,289.69	22,420.25	21.7%	156,381.01
Individual/Fellowship	677.50	1,904.00	-64.4%	4,908.95
Interest Earned	377.03	4.66	7,990.8%	3,265.19
Literature Sales	5,218.75	4,443.45	17.5%	40,257.49
Merchandise Sales	0.09	0.00	100.0%	0.10
Shipping and Delivery Income	-7.50	-15.00	50.0%	-40.00
Total Income	33,732.56	29,272.36	15.2%	210,644.34
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	4,402.95	3,991.02	10.3%	37,167.41
Cost of Literature Sold - Other	0.00	0.00	0.0%	0.00
Total Cost of Literature Sold	4,402.95	3,991.02	10.3%	37,167.41
Shipping / Misc. Adjustments	-222.00	-542.04	59.0%	-776.40
Total COGS	4,180.95	3,448.98	21.2%	36,391.01
Gross Profit	29,551.61	25,823.38	14.4%	174,253.33
Expense				
Accounting	5,118.75	0.00	100.0%	8,303.75
Auto Expense (all Mgrs.)	85.19	62.65	36.0%	680.90
Bank Charges	0.00	0.00	0.0%	56.00
Convention & Svs Event Expense	0.00	0.00	0.0%	1,319.33
Copier Expense	256.83	29.70	764.8%	302.29
Credit Card Expense	410.47	325.77	26.0%	2,735.19
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	475.30	492.29	-3.5%	2,413.40
Intergroup Expense	207.04	222.04	-6.8%	3,126.46
Internet Expense	184.21	184.21	0.0%	1,289.47
Lease Expense	284.05	284.05	0.0%	1,988.35
"LIFELINE" Expense	1,910.00	1,835.00	4.1%	12,995.00
Maintenance & Repairs	160.00	160.00	0.0%	1,421.72
Offices' Supplies & Expenses	1,893.71	1,583.81	19.6%	3,046.82
Payroll Tax Expense	985.87	904.98	8.9%	6,262.52
Postage	0.00	156.00	-100.0%	342.15
Public Info Expense	711.06	0.00	100.0%	968.58
Reconciliation Discrepancies	0.00	-0.01	100.0%	0.10
Reimb. Health	1,000.00	800.00	25.0%	6,600.00
Rent Main/Satellite Offices	4,520.54	4,401.88	2.7%	32,767.36
Returned Checks	0.00	0.00	0.0%	200.75
Salaries	11,018.89	9,146.00	20.5%	75,988.68
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Taxes & Licenses	0.00	0.00	0.0%	21.00
Telephone Answer Service	336.48	0.00	100.0%	1,682.01
Telephone Expense	50.00	384.99	-87.0%	1,022.73
Utilities	77.30	64.68	19.5%	420.51
Volunteers Coffee & Water	0.00	27.25	-100.0%	309.50
Website Expense	599.97	358.99	67.1%	2,759.91
Total Expense	30,285.66	21,424.28	41.4%	169,024.48
Net Ordinary Income	-734.05	4,399.10	-116.7%	5,228.85
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Net Other Income	0.00	0.00	0.0%	0.00
Net Income	**-734.05**	**4,399.10**	**-116.7%**	**5,228.85**

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of July 31, 2026

	Jul 31, 26	Jul 31, 25	% Change
ASSETS			
Current Assets			
Checking/Savings			
US Bank- Money Market	136,762.45	0.00	100.0%
US Bank- Checking	1,255.48	0.00	100.0%
Stripe	2,749.31	1,042.21	163.8%
Venmo	2,697.65	889.94	203.13%
Paypal Cash	32.07	158.88	-79.82%
Bus. Int. Maximizer	2,031.46	137,035.72	-98.52%
Cash in Drawer	50.00	50.00	0.0%
Cash on Hand	100.31	100.31	0.0%
Checking BofA	34,149.08	32,274.25	5.81%
Total Checking/Savings	179,827.81	171,551.31	4.83%
Accounts Receivable			
Accounts Receivable	0.32	0.32	0.0%
Total Accounts Receivable	0.32	0.32	0.0%
Other Current Assets			
Inventory (at cost)	-10,730.05	-10,730.05	0.0%
Inventory Asset (Costs of inventory purchased for resale)	47,333.35	42,739.96	10.75%
Undeposited Funds	1,534.03	570.00	169.13%
Total Other Current Assets	38,137.33	32,579.91	17.06%
Total Current Assets	217,965.46	204,131.54	6.78%
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	63,625.66	63,625.66	0.0%
Total Fixed Assets	15,347.66	15,347.66	0.0%
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,669.79	0.0%
Prepaid Expenses	2,772.00	2,772.00	0.0%
Total Other Assets	59,763.79	59,763.79	0.0%
TOTAL ASSETS	**293,076.91**	**279,242.99**	**4.95%**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	1,290.20	1,290.20	0.0%
Total Accounts Payable	1,290.20	1,290.20	0.0%
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	466.42	385.49	20.99%
Payroll-FICA (Social Security)	690.47	567.01	21.77%
Payroll-FWH (Federal Withholding)	797.06	479.98	66.06%
Payroll-Medicare	152.63	132.74	14.98%
Payroll-SDI (State Disability Insurance)	151.84	116.92	29.87%
Payroll-SWHCA (State Withholding CA)	186.19	185.69	0.27%
Total Other Current Liabilities	50,574.61	49,997.83	1.15%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of July 31, 2026

	Jul 31, 26	Jul 31, 25	% Change
Total Current Liabilities	51,864.81	51,288.03	1.13%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	3,021.00	3,021.00	0.0%
Total Long Term Liabilities	10,704.00	10,704.00	0.0%
Total Liabilities	62,568.81	61,992.03	0.93%
Equity			
Fund Balance	225,279.25	210,459.21	7.04%
Net Income	5,228.85	6,791.75	-23.01%
Total Equity	230,508.10	217,250.96	6.1%
TOTAL LIABILITIES & EQUITY	293,076.91	279,242.99	4.95%

** PRUDENT RESERVE INFORMATION:

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2024: $392088 = 1 month = 32674, 4 months = $130696, 6 months = $196044

Current Prudent Reserve: $140049.39 (71% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: ST $2749.31 + VM $2697.65 + PP $32.07 + CID $50.00 + COH $100.31 + BOA $34149.08 = $39778.42