Body Meeting Agenda

October 14, 2026 @ 7:00 pm

Norma Hertzog Center

1. Call to Order - Serenity Prayer -
2. Readings:
    a. Twelve Traditions -
    b. Statement of Purpose -
3. Tradition 10 Presentation: Rodney
    - Tradition 11 Volunteer for November -
4. Concept 10 Presentation: Dolly
    - Concept 11 Volunteer for November -
5. Pamphlet Presentation *Hispanic Women in AA*: Andrea
    - Pamphlet Volunteer for November *Inside A.A.* -
6. Board Member Roll Call: Mikayla T., Chair
7. Introductions of New Reps and Other Attendees: Josh O., Group Relations Chair
    a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time

b. GSR and District Liaisons, Visitors, and Guests

8. Approval of September Body Meeting Minutes

1st - 2nd -

9. Old Business

1. Brandon was voted in as our new Public Information chair!

10. New Business

1. The Intergroup body meeting for November will be held **Nov. 18 (3rd Wednesday)**

2. Verbiage for bylaw revision needs to be voted on:

- **Current verbiage:** Article X. Section 5. Audits. The accounts of the Intergroup Association shall be audited every 5 years, with a review done every year in between. The audit shall be conducted by a Certified Public Accountant.
- **Proposed verbiage:** Article X. Section 5. Audits and Financial Reviews. The accounts of the Intergroup Association shall be reviewed every year by a Certified Public Accountant. An audit may be conducted instead of a financial review if it is deemed necessary by a majority vote of the board.

3. Nominations for the board will take place this month. Additional nominations plus voting will take place at the November body meeting.

4. Huge thank you to the groups who contribute to Central Office!

11. Board and Committee Reports:

- Chair : Mikayla T. -
- Vice Chair : Mike M. -
- Secretary : Terri L. -

- Treasurer : Ryan H. -
- Lifeline: Matt D. -
- Public Information: Brandon P. -
- Group Relations: Josh O. -
- Central Office: Nichole R. -
- Office Manager: Skip K. -
- Special Events: CJ D. -
- Technology Chair: Ian S. -

12. AA Related Announcements

13. Motion to Close Meeting

1st - 2nd -

14. Responsibility Statement -

"I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there,

and for that, I am responsible."

Next Body Meeting:

Wednesday November 18, 2026

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

SEPTEMBER MINUTES

OC Intergroup Body Meeting

Wednesday September 2, 2026, 7:00 PM

Opening - Call to Order -Serenity Prayer – Meeting called to order by Mikayla T. at 7:00 PM

Welcome to the Body meeting of the Orange County Intergroup Association of Alcoholics Anonymous

1. **Readings:**
   - ***a.*** **Twelve Traditions – John**
   - ***b.*** **Statement of Purpose - Frank**
   - ***c.*** **Tradition Presentation –Tradition 9 - Luis**
   - ***d.*** **Volunteer - Tradition 10 for October - Rodney**
   - ***e.*** **Concept Presentation – Concept 9 - Ariel**
   - ***f.*** **Volunteer – Concept 10 for October - Dolly**
   - ***g.*** **Pamphlet Presentation – Josh – *Is AA for You?***
   - ***h.*** **Volunteer – Pamphlet Presentation for October – Andrea - *Hispanic Women in AA***
2. **Mike - Board Member Roll Call**

   Present – Chair-Mikayla, Vice Chair - Mike M., Secretary – Terri L., Treasurer - Ryan H., Group Relations- Josh; Technology-Ian S., Special Events-C.J. D., Public Information - Vacant, Central Office Liaison – Nichole R.

   Absent – Lifeline - Matt D.; Central Office Manager - Skip K**.**
3. **Josh O. Group Relations - Introduction of new reps and other attendees.**

   Brandon-The AA Way of Life (men), 7:00pm Monday's, St. Killian's in Mission Viejo

   Brittany-Courage to Change (women)-6:00pm Tuesday, Irvine

   Donna-Road's End, 7:30pm Fridays

   Ariel-7:00pm Sunday in Orange

   Kate-Balboa Broads, 7:00pm Tuesday, St. Andrew's in Newport Beach

   John-is GSR for the daily How it Works at the Fountain Valley Alano Club

   Dave-7:30pm Monday in Huntington Beach

   GSR Liaisons – Dolly-District 12; Scott-District 5
   - ***a.*** **H&I Liaison** - none

b. **Visitors and Guests –** none

4. **Approval of August 2026 Meeting Minutes**

   1st – Ariel 2nd – Scott

5. **Old Business - None**

6. **New Business**

   a. **We need a new Public Information Chairperson. A minimum of 5 years of sobriety is required.** Mikayla described the position.

   Brandon volunteered. Brandon moved to O.C. from the Santa Clarita area recently. He has about 14 years of sobriety and is interested in being of service here. Brandon will finish the current term and continue in the position for the upcoming term. **Unanimously voted in.**

   b. **We will also be taking nominations in October for the 2027 board. Nominations from the floor will be heard at the November body meeting as well.**

   c. **The Intergroup body meeting for November will be on Nov. 18 (3rd Wednesday)**

   The Norma Hertzog center where we meet is not available to us for our normal meeting week.

   d. **Mike presented the proposed change to the bylaws.**

   It was signed by two Intergroup members. **Intergroup reps should bring this motion to your groups for a vote and the vote by the body will be held at the next body meeting.**

   Verbiage for bylaw revision

   Current verbiage: Article X. Section 5. Audits. The accounts of the Intergroup Association shall be audited every 5 years, with a review done every year in between. The audit shall be conducted by a Certified Public Accountant.

   Proposed verbiage: Article X. Section 5. Audits and Financial Reviews. The accounts of the Intergroup Association shall be reviewed every year by a Certified Public Accountant. An audit may be conducted instead of a financial review if it is deemed necessary by a majority vote of the board.

6. Service Board Reports -

a. **Chair:** Mikayla T. – Absent

b. **Vice Chair:** Mike M. – No additional report

c. **Secretary:** Terri L. Minutes for the most recent Intergroup Body Meeting are usually posted within one week after the meeting on the OC-AA.org website under *Member Services-Central Office-Intergroup Docs*

d. **Treasurer:** Ryan H. – Financials are not yet finished since this meeting is so early in the month. Ryan will present the financial reports for August and September at the October meeting

e. **Lifeline:** Ron filling in for Matt – Ron reviewed the current issue of the Lifeline and reminds us that stories of AA are the lifeblood of the program so please consider submitting a story of your own. They also need help with editing, new ideas or anything else you may want to contribute. Check the Zoom information in the Lifeline to join any of the following committees-Public Information, Special Events, Lifeline, Technology, or Group Relations and see where you can help.

Remember – there are many speaker meetings posted in the Lifeline. They could use your support.

Oct 1st there will be a special Zoom event on how to write an article for the Lifeline. It will be held immediately after the Lifeline committee meeting – meeting info is in the Lifeline. Contact Matt (*LifelineCommittee@oc-aa.org*) or the Lifeline editor (*oclifelineeditor@gmail.com*) for any submissions.

f. **Public Information: Brandon** was just voted in as the new Public Information chair.

g. **Group Relations: Josh** – Group Relations committee meets the 3rd Wed of every month at 7:00pm on Zoom. Check the Lifeline for Zoom information. If you have ideas or can help encourage meetings to have an Intergroup rep, please consider joining the committee.

h. **Central Office Liaison – Nichole R. -**Central Office could use your help! Volunteers are needed to answer phones at Central Office and after-hours. Stop by Central Office at 1526 Brookhollow Drive #75 in Santa Ana if you can help.

Volunteers are needed for the following shifts:

Monday 12pm-3:00pm

Tuesday 9:00am-12:00pm,

Thursday 9:00am-12:00pm, 12:00pm-3:00pm;

Friday - 12:00pm-3:00pm; 3:00pm-5:00pm.

i. **Office Manager:** Skip K. – absent

j. **Special Events:** C.J. D. – C.J. has scheduled another bowling event for the fellowship on November 1st at Irvine Lanes from 12:30-2:00pm. The cost is $25 for bowling, pizza, soda and bowling shoes. **Everyone is welcome! Call or text C.J. at 234-380-9304 to secure your reservation.** See the flyer in the Lifeline for more information.

k. **Technology:** No report. If you are interested in joining the Technology committee, please join Ian on his Zoom committee meeting held the first Monday of every month at 6:00pm. Check the Lifeline for Zoom info.

3. AA Related Announcements:

Dolly – District 12 is hosting their annual Labor Day picnic from 12:00-3:00 on Monday, Sept 7

4. Motion to close meeting: 1st – Jennifer 2nd - Frank **Motion passed**

5. Closing - Responsibility Statement - *I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible*.

NEXT INTERGROUP BODY MEETING -

Wednesday, October 14, 2026 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

Brandon AA Way of lIfe 7p Mon St. Killians mission mens

Brittany Tues Courage to Change Irv 6

Donnna rSM

Kate Balboa broads nb st Andrews Tuesday at t7

John j – Gsr daily how it works fv alano club

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
January through September 2025

		Jan - Sep 25
Ordinary Income/Expense		
Income		
Literature Resale		10,616.74
Bank Adjustments		-49.74
Birthday Donations		1,302.72
Group Donations		182,113.29
Individual/Fellowship		10,462.12
Interest Earned		40.98
Literature Sales		51,880.95
Shipping and Delivery Income		-51.25
Total Income		256,315.81
Cost of Goods Sold		
Cost of Literature Sold		
Cost of Goods Sold	51,746.15	
Cost of Literature Sold - Other	82.00	
Total Cost of Literature Sold		51,828.15
Shipping / Misc. Adjustments		-2,602.22
Total COGS		49,225.93
Gross Profit		207,089.88
Expense		
Accounting		13,275.00
Auto Expense (all Mgrs.)		445.92
Copier Expense		506.24
Credit Card Expense		2,665.28
Freight and Shipping Costs		0.00
Insurances		3,641.74
Intergroup Expense		3,223.92
Internet Expense		1,801.20
Lease Expense		2,556.45
"LIFELINE" Expense		16,551.00
Maintenance & Repairs		1,766.00
Offices' Supplies & Expenses		4,212.41
Payroll Tax Expense		7,563.66
Postage		321.24
Reconciliation Discrepancies		0.00
Reimb. Health		7,200.00
Rent Main/Satellite Offices		36,305.92
Salaries		91,431.50
Sales Tax on Lease		0.00
Special Events Expense		198.87
Taxes & Licenses		247.25
Telephone Expense		3,492.65
Utilities		499.98
Volunteers Coffee & Water		550.65
Website Expense		4,882.22
Total Expense		203,339.10
Net Ordinary Income		3,750.78
Other Income/Expense		
Other Income		
Purchase Discounts		0.00
Total Other Income		0.00
Other Expense		
Balancing Adjustments		588.11
Total Other Expense		588.11
Net Other Income		-588.11
Net Income		**3,162.67**

Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison
September 2026

	Sep 26	Sep 25	% Change	Jan - Sep 26
Ordinary Income/Expense				
Income				
Literature Resale	660.00	317.00	108.2%	4,895.84
Bank Adjustments	0.00	0.00	0.0%	0.30
Birthday Donations	5.00	65.00	-92.3%	1,723.46
Group Donations	18,582.33	14,542.20	27.8%	191,816.43
Individual/Fellowship	725.00	1,370.00	-47.1%	6,721.95
Interest Earned	252.96	4.51	5,508.9%	3,896.22
Literature Sales	4,989.54	6,066.77	-17.8%	50,078.35
Merchandise Sales	-0.01	0.00	-100.0%	0.07
Shipping and Delivery Income	0.00	-6.25	100.0%	-70.00
Total Income	25,214.82	22,359.23	12.8%	259,062.62
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	4,689.12	5,298.53	-11.5%	46,530.26
Cost of Literature Sold - Other	0.00	0.00	0.0%	0.00
Total Cost of Literature Sold	4,689.12	5,298.53	-11.5%	46,530.26
Shipping / Misc. Adjustments	0.00	-101.07	100.0%	-886.24
Total COGS	4,689.12	5,197.46	-9.8%	45,644.02
Gross Profit	20,525.70	17,161.77	19.6%	213,418.60
Expense				
Accounting	1,986.75	5,000.00	-60.3%	16,434.25
Auto Expense (all Mgrs.)	49.49	21.28	132.6%	853.11
Bank Charges	0.00	0.00	0.0%	56.00
Convention & Svs Event Expense	0.00	0.00	0.0%	1,319.33
Copier Expense	0.00	0.00	0.0%	302.29
Credit Card Expense	362.25	343.14	5.6%	3,378.40
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	475.30	462.60	2.8%	3,402.86
Intergroup Expense	207.47	213.25	-2.7%	3,541.40
Internet Expense	185.86	184.21	0.9%	1,660.49
Lease Expense	284.05	284.05	0.0%	2,556.45
"LIFELINE" Expense	1,910.00	1,835.00	4.1%	16,815.00
Maintenance & Repairs	160.00	160.00	0.0%	1,901.72
Offices' Supplies & Expenses	74.50	499.19	-85.1%	3,556.20
Payroll Tax Expense	785.64	686.82	14.4%	7,891.10
Postage	23.60	0.00	100.0%	611.75
Public Info Expense	0.00	0.00	0.0%	1,092.54
Reconciliation Discrepancies	0.00	0.01	-100.0%	0.10
Reimb. Health	1,000.00	800.00	25.0%	8,600.00
Rent Main/Satellite Offices	4,520.54	4,401.88	2.7%	41,808.44
Returned Checks	0.00	0.00	0.0%	200.75
Salaries	11,266.01	9,512.00	18.4%	97,524.45
Sales Tax on Lease	0.00	0.00	0.0%	0.00
Taxes & Licenses	100.00	0.00	100.0%	121.00
Telephone Answer Service	337.43	0.00	100.0%	2,355.79
Telephone Expense	50.00	386.38	-87.1%	1,097.73
Utilities	95.56	80.03	19.4%	601.80
Volunteers Coffee & Water	29.50	62.50	-52.8%	374.25
Website Expense	1,762.43	1,605.43	9.8%	5,206.21
Total Expense	25,666.38	26,537.77	-3.3%	223,263.41
Net Ordinary Income	-5,140.68	-9,376.00	45.2%	-9,844.81
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Net Other Income	0.00	0.00	0.0%	0.00
Net Income	**-5,140.68**	**-9,376.00**	**45.2%**	**-9,844.81**

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of September 30, 2026

	Sep 30, 26	Sep 30, 25	% Change
ASSETS			
Current Assets			
Checking/Savings			
US Bank- Money Market	137,393.34	0.00	100.0%
US Bank- Checking	1,255.48	0.00	100.0%
Stripe	3,075.90	2,457.22	25.18%
Venmo	1,301.44	1,060.28	22.75%
Paypal Cash	27.93	92.58	-69.83%
Bus. Int. Maximizer	2,031.60	137,044.89	-98.52%
Cash in Drawer	50.00	50.00	0.0%
Cash on Hand	100.31	100.31	0.0%
Checking BofA	24,102.93	28,609.81	-15.75%
Total Checking/Savings	169,338.93	169,415.09	-0.05%
Accounts Receivable			
Accounts Receivable	0.32	0.32	0.0%
Total Accounts Receivable	0.32	0.32	0.0%
Other Current Assets			
Inventory (at cost)	-10,730.05	-10,730.05	0.0%
Inventory Asset (Costs of inventory purchased for resale)	44,833.94	42,795.62	4.76%
Undeposited Funds	315.29	14.17	2,125.05%
Total Other Current Assets	34,419.18	32,079.74	7.29%
Total Current Assets	203,758.43	201,495.15	1.12%
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	63,625.66	63,625.66	0.0%
Total Fixed Assets	15,347.66	15,347.66	0.0%
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,669.79	0.0%
Prepaid Expenses	2,772.00	2,772.00	0.0%
Total Other Assets	59,763.79	59,763.79	0.0%
TOTAL ASSETS	**278,869.88**	**276,606.60**	**0.82%**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	1,290.20	1,290.20	0.0%
Total Accounts Payable	1,290.20	1,290.20	0.0%
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	1,331.81	1,371.51	-2.9%
Payroll-FICA (Social Security)	705.80	589.72	19.68%
Payroll-FWH (Federal Withholding)	781.06	453.95	72.06%
Payroll-Medicare	156.23	138.04	13.18%
Payroll-SDI (State Disability Insurance)	155.02	121.30	27.8%
Payroll-SWHCA (State Withholding CA)	181.32	186.00	-2.52%
Total Other Current Liabilities	51,441.24	50,990.52	0.88%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of September 30, 2026

	Sep 30, 26	Sep 30, 25	% Change
Total Current Liabilities	52,731.44	52,280.72	0.86%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	3,021.00	3,021.00	0.0%
Total Long Term Liabilities	10,704.00	10,704.00	0.0%
Total Liabilities	63,435.44	62,984.72	0.72%
Equity			
Fund Balance	225,279.25	210,459.21	7.04%
Net Income	-9,844.81	3,162.67	-411.28%
Total Equity	215,434.44	213,621.88	0.85%
TOTAL LIABILITIES & EQUITY	**278,869.88**	**276,606.60**	**0.82%**

** PRUDENT RESERVE INFORMATION:

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2025: $354814 = 1 month = 29567, 4 months = $118271, 6 months = $177402

Current Prudent Reserve: $140680.42 (80% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: ST $3075.90 + VM $1301.44 + PP $27.93 + CID $50.00 + COH $100.31 + BOA $24102.93 = $28658.51