Body Meeting Agenda



November 18, 2026 @ 7:00 pm

Norma Hertzog Center

1. Call to Order - Serenity Prayer -
2. Readings:
    a. Twelve Traditions -
    b. Statement of Purpose -
3. Tradition 11 Presentation: Skip
    - Tradition 12 Volunteer for December -
4. Concept 11 Presentation: Joey
    - Concept 12 Volunteer for December -
5. Pamphlet Presentation *Inside AA*: Richard
    - Pamphlet Volunteer for December *GSR General Service Representative* -
6. Board Member Roll Call: Mikayla T., Chair
7. Introductions of New Reps and Other Attendees: Josh O., Group Relations Chair

a. New Intergroup Reps -- Name, Meeting Name, City, Day, and Time
b. GSR and District Liaisons, Visitors, and Guests

8. Approval of October Body Meeting Minutes

1st - 2nd -

9. Old Business

1. The Intergroup body meeting for November will be held **Nov. 18 (3rd Wednesday)**

2. Verbiage for bylaw revision was voted on for Article X. Section 5. Motion passed with 39 in favor & 12 opposed

10. New Business

1. Voting for the new board members & alternates will take place tonight!

11. Board and Committee Reports:

- Chair : Mikayla T. -
- Vice Chair : Mike M. -
- Secretary : Terri L. -
- Treasurer : Ryan H. -
- Lifeline: Matt D. -
- Public Information: Brandon P. -
- Group Relations: Josh O. -
- Central Office: Nichole R. -

- Office Manager: Skip K. -
- Special Events: CJ D. -
- Technology Chair: Ian S. -

12. AA Related Announcements

13. Motion to Close Meeting

1st - 2nd -

14. Responsibility Statement -

"I Am Responsible – When anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible."

Next Body Meeting:

Wednesday December 9, 2026

Norma Hertzog Community Center

Body Meeting at 7 pm

New Reps Orientation 6:30 pm

STATEMENT OF PURPOSE

THIS ASSOCIATION WAS FORMED BY THE AA GROUPS WITHIN ORANGE COUNTY FOR THE EXPRESS PURPOSE OF ESTABLISHING A CENTRAL OFFICE THROUGH WHICH THE GROUPS, THEIR MEMBERS AND THE GENERAL PUBLIC COULD BE SERVED MORE EFFECTIVELY THAN COULD BE DONE BY THE GROUPS INDIVIDUALLY.

THE SERVICE WHICH THE CENTRAL OFFICE SUPPLIES INCLUDE:

- ASSIGNING "TWELTH STEP" CALLS ON A GEOGRAPHICAL BASIS.
- MAINTAINING A SUPPLY OF APPROVED BOOKS AND LITERATURE.
- MAINTAINING AA LISTINGS IN TELEPHONE DIRECTORIES.
- PUBLISHING A DIRECTORY OF LOCAL AA MEETINGS.
- SERVING AS A COMMUNICATION CENTER FOR LOCAL GROUPS, KEEPING THEM INFORMED ABOUT AA ACTIVITIES BY NEWSLETTERS, BULLETINS OR OTHER MEDIA.
- HANDLING REQUESTS FOR INFORMATION ABOUT AA FROM THE GENERAL PUBLIC.
- FURNISHING SPEAKERS FOR AA GROUPS AND FOR NON-AA ORGANIZATIONS.
- SPONSORING AND ARRANGING ANY JOINT SOCIAL AFFAIRS WHICH THE MEMBER'S MAY DESIRE.

THESE ACTIVITIES ARE SUPPORTED BY THE VOLUNTARY CONTRIBUTIONS OF GROUPS WITHIN THE INTERGROUP AREA. AN ACCOUNTING OF THE FUNDS RECEIVED IS MADE AT EACH MONTHLY INTERGROUP MEETING.

EVERY AA GROUP IN ORANGE COUNTY IS AUTOMATICALLY A MEMBER OF THIS ASSOCIATION; ENTITLED TO REPRESENTATION AND A VOTE AT EACH INTERGROUP MEETING.

ANY AA MEMBER IS WELCOME AS A GUEST AT ALL INTERGROUP MEETINGS.

ORANGE COUNTY CENTRAL OFFICE
1526 BROOKHOLLOW DR., #75
SANTA ANA, CA 92705-5404

OCTOBER MINUTES

OC Intergroup Body Meeting

Wednesday October 13, 2026, 7:00 PM

Opening - Call to Order -Serenity Prayer – Meeting called to order by Mikayla T. at 7:02 PM

Welcome to the Body meeting of the Orange County Intergroup Association of Alcoholics Anonymous

1. **Readings:**
   - ***a.*** **Twelve Traditions – Richard**
   - ***b.*** **Statement of Purpose - Scott**
   - ***c.*** **Tradition Presentation –Tradition 10 - Rodney**
   - ***d.*** **Volunteer - Tradition 11 for November - Skip**
   - ***e.*** **Concept Presentation – Concept 10 - Dolly**
   - ***f.*** **Volunteer – Concept 11 for November - Joey**
   - ***g.*** **Pamphlet Presentation – Andrea - *Hispanic Women in AA***
   - ***h.*** **Volunteer – Pamphlet Presentation for November – Richard – *Inside AA***
2. **Mikayla - Board Member Roll Call**

   Present – Chair-Mikayla, Vice Chair - Mike M., Secretary – Terri L., Treasurer - Ryan H., Group Relations- Josh; Technology-Ian S., Special Events-C.J. D., Public Information - Brandon, Central Office Liaison – Nichole R. Lifeline - Matt D.; Central Office Manager - Skip K**.**

   Absent – None
3. **Josh O. Group Relations - Introduction of new reps and other attendees.**

   Carrie B. Mission Viejo Thursday 7:30pm "Stand by the Door-Step and Tradition Workshop"

   Walker M. Huntington Beach Sat 7:30pm "Newcomer Men's Stag"

   Michael M. Newport Beach Sat 5:30pm "S.A.C. up- Speaker Meeting"

   Joeseph G. Newport Beach Friday 12:15pm "Business Men's Stag"

   Brian B. Laguna Beach Canyon Club Sat 7:30pm "Saturday Night Speakers Meeting"

   Joey P. Orange Saturday 7pm "Visiting Speakers"

   Gary C. Tustin Tues 7pm "Tustin Big Book Study"

   David S. Laguna Hills Sunday 7pm "Legacies Group speaker Meeting"

   Brett K. Mission Viejo Monday 7pm "The AA Way of Life"

GSR Liaisons – Dolly-District 12; Scott-District 5**;** Molly District 6

H&I Liaison - Nichole

Visitors and Guests – none

4. **Approval of September 2026 Meeting Minutes**

   1st – Eric 2nd – Brian

5. **Old Business**

   a. **Brandon was voted in last month as the new Public Information chair**

6. **New Business**

   a. **The Intergroup body meeting for November will be on Nov. 18 (3rd Wednesday)**

   The Norma Hertzog center where we meet is not available to us for our normal meeting week.

   b. **Voting on the proposed bylaw change**

   Current verbiage: Article X. Section 5. Audits. The accounts of the Intergroup Association shall be audited every 5 years, with a review done every year in between. The audit shall be conducted by a Certified Public Accountant.

   Proposed verbiage: Article X. Section 5. Audits and Financial Reviews. The accounts of the Intergroup Association shall be reviewed every year by a Certified Public Accountant. An audit may be conducted instead of a financial review if it is deemed necessary by a majority vote of the board.

   In attendance - 71 voting members (quorum of 40 satisfied)

   Results of vote:

   In favor: 39 Opposed: 12

   Motion passed (76% in favor; 2/3 majority was necessary)

   c. **Nominations for the board**

   The 2027 Intergroup Board members will serve from December, 2026 through November, 2027. The board will have 3 vacancies and we need two additional to serve as alternates.

   The following nominations have been received:

   Dave (self-nominated)

   Luis (self-nominated)

   Ashley (self-nominated)

   Brian (nominated by another member)

   Madi (self-nominated)

   d. **Nominations from the floor will be heard at the November 18th body meeting as well**

   e. **Huge thank you to all the groups that contribute to Central Office**

6. Service Board Reports -

a. **Chair:** Mikayla T. –

b. **Vice Chair:** Mike M. – No additional report

c. **Secretary:** Terri L. Minutes for the most recent Intergroup Body Meeting are usually posted within one week after the meeting on the OC-AA.org website under *Member Services-Central Office-Intergroup Docs*

Treasurer: Ryan H. – Ryan thanks all the groups that contribute.

Ryan gave a recap of our financial situation. We need between 25-30k in revenues to keep operations going. Revenues consist of contributions as well as literature sales. Revenues year-to-date are slightly higher this year at this time than last year at this time, however contributions have dropped in the last two months. In August, contributions were approximately 18k; in September, they were about 19k.

Over the last couple of years, the board has not had a budget but one was developed this year by one of the board members. This budget projects a loss of <u>at least</u> 15k if current trends continue. The reasons for this deficit include a drop in literature of about 8K, increased employee-related expenses of about 11K for salaries and benefits, operating cost increases of about $3400 which include a rent increase and some other minor expenses.

So, if our literature sales are down and contributions do not increase, we cannot keep pace with the increased spending. We will need to consider how to cut expenses. Some of the largest expenses we will consider include reducing employee-related costs, ceasing printing of the Lifeline, or maybe closing an office. None of this has been discussed at length by board yet, but we must take some measures so we can keep serving the public.

Increasing revenues through fundraisers will also be considered.

We are not yet below our prudent reserve minimum of 4 months of operating expenses, but if we have a few more months like this, we will be.

d. **Lifeline: Matt** – Check the Zoom information in the Lifeline to join any of the following committees-Public Information, Special Events, Lifeline, Technology, or Group Relations and see where you can help. Pick up copies of the Lifeline at your nearest Central Office.

Contact Matt (*LifelineCommittee@oc-aa.org*) or the Lifeline editor (*oclifelineeditor@gmail.com*) for any submissions.

e. **Public Information: Brandon** – there is a Zoom committee meeting on the 4th Wednesday of every month at 5:30pm. (see Lifeline for Zoom information). Brandon needs volunteers to help him carry the message about what AA is and how it can help those who are suffering, and to

keep our fellowship informed about events and service opportunities. Please consider joining the committee. You can reach Brandon via email at *publicinformationcommittee@oc-aa.org*

f. **Group Relations: Josh** – Thanks the many new intergroup reps attending this month. We need your voices in the fellowship. Josh needs people to join the Group Relations Committee—we cannot carry the message alone. Josh thanks Joey P. for being a committee member. The committee meets the 3rd Wed of every month at 7:00pm on Zoom. Check the Lifeline for Zoom information. If you have ideas or can help encourage meetings to have an Intergroup rep, please consider joining!

g. **Central Office Liaison – Nichole R. -**Thanks all the groups who contribute—you help us carry the message.

Open House – Central Office is hosting an **Open House on Saturday, November 14 from 11:00am to 3:00pm**. There will be a 50-50 raffle, games and more! Please join us.
We need volunteers at Central Office and after-hours to answer phones. No experience required—they will train you. Just stop by Central Office if you can help.
Volunteers are needed for the following shifts:
Tuesday 3:00pm-5:00pm
Wednesday 3:00pm-5:00pm
Thursday 9:00am-12:00pm, 12:00pm-3:00pm; 3:00pm-5:00pm (2 spots)
Friday - 12:00pm-3:00pm; 3:00pm-5:00pm.

h. **Office Manager:** Skip K. – no report

i. **Special Events:** C.J. D. – C.J. has scheduled another bowling event for the fellowship on November 1st at Irvine Lanes from 12:30-2:00pm. The cost is $25 for bowling, pizza, soda and bowling shoes. **Everyone is welcome! Call or text C.J. at 234-380-9304 to secure your reservation.** Get some other groups involved! If you know of a meeting that doesn't have an Intergroup rep, this is a great time to get them involved. Flyer in the Lifeline.

j. **Technology:** We need to spread awareness of Intergroup and Central Office to keep our offices open. We do not want to miss our opportunity to reach the public and help those who suffer. With 1200 meetings in Orange County, we should be able to make this happen.
Ian is using AI to build a target map for areas that have low Intergroup participation to encourage them to join. Contact Ian if you can visit a meeting near you that does not have an Intergroup rep, or if you are interested in joining the Technology Committee.
Check the Lifeline for Zoom info.

3. AA Related Announcements:

Dolly – District 12 – AA Grapevine is raising their prices in January, 2027. Book prices will increase $2 per book; subscriptions are going up about $10. Dolly has many Grapevine titles that members might not be aware of. Stop by either of the Central Offices to pick one up.

4. Motion to close meeting: 1st – Scott 2nd - Stephanie **Motion passed**

5. Closing - Responsibility Statement - *I Am Responsible, when anyone, anywhere, reaches out for help, I want the hand of AA always to be there, and for that, I am responsible*.

NEXT INTERGROUP BODY MEETING -

Wednesday, November 18, 2026 7:00 PM

Norma Hertzog Community Center

1845 Park Ave., Costa Mesa

New Reps Orientation 6:30 pm

Orange County Intergroup Assoc. of A.A.
Profit & Loss Previous YTD
January through October 2025

	Jan - Oct 25
Ordinary Income/Expense	
Income	
Literature Resale	11,195.24
Bank Adjustments	-49.74
Birthday Donations	1,635.72
Group Donations	205,780.28
Individual/Fellowship	14,897.60
Interest Earned	45.64
Literature Sales	57,335.25
Shipping and Delivery Income	-51.25
Total Income	290,788.74
Cost of Goods Sold	
Cost of Literature Sold	
Cost of Goods Sold	56,858.22
Cost of Literature Sold - Other	82.00
Total Cost of Literature Sold	56,940.22
Shipping / Misc. Adjustments	-2,602.22
Total COGS	54,338.00
Gross Profit	236,450.74
Expense	
Accounting	18,512.50
Auto Expense (all Mgrs.)	511.16
Copier Expense	506.24
Credit Card Expense	2,975.95
Freight and Shipping Costs	0.00
Insurances	4,104.34
Intergroup Expense	3,444.75
Internet Expense	1,985.41
Lease Expense	2,840.50
"LIFELINE" Expense	18,386.00
Maintenance & Repairs	1,926.00
Offices' Supplies & Expenses	4,333.45
Payroll Tax Expense	8,328.12
Postage	321.24
Reconciliation Discrepancies	0.00
Reimb. Health	8,000.00
Rent Main/Satellite Offices	40,707.80
Salaries	101,256.30
Sales Tax on Lease	0.00
Special Events Expense	198.87
Taxes & Licenses	247.25
Telephone Expense	3,879.03
Utilities	527.50
Volunteers Coffee & Water	597.65
Website Expense	5,385.09
Total Expense	228,975.15
Net Ordinary Income	7,475.59
Other Income/Expense	
Other Income	
Purchase Discounts	0.00
Total Other Income	0.00
Other Expense	
Balancing Adjustments	588.11
Total Other Expense	588.11
Net Other Income	-588.11
Net Income	**6,887.48**

Orange County Intergroup Assoc. of A.A.
Profit & Loss Prev Year Comparison
October 2026

	Oct 26	Oct 25	% Change	Jan - Oct 26
Ordinary Income/Expense				
Income				
Literature Resale	0.00	578.50	-100.0%	4,895.84
Bank Adjustments	0.00	0.00	0.0%	0.30
Birthday Donations	11.00	333.00	-96.7%	1,734.46
Group Donations	22,078.93	23,666.99	-6.7%	213,895.36
Individual/Fellowship	2,546.00	4,435.48	-42.6%	9,267.95
Interest Earned	58.42	4.66	1,153.7%	3,954.64
Literature Sales	6,170.51	5,454.30	13.1%	56,248.86
Merchandise Sales	0.12	0.00	100.0%	0.19
Shipping and Delivery Income	-30.00	0.00	-100.0%	-100.00
Total Income	30,834.98	34,472.93	-10.6%	289,897.60
Cost of Goods Sold				
Cost of Literature Sold				
Cost of Goods Sold	5,121.63	5,112.07	0.2%	51,651.89
Cost of Literature Sold - Other	0.00	0.00	0.0%	0.00
Total Cost of Literature Sold	5,121.63	5,112.07	0.2%	51,651.89
Shipping / Misc. Adjustments	-105.00	0.00	-100.0%	-991.24
Total COGS	5,016.63	5,112.07	-1.9%	50,660.65
Gross Profit	25,818.35	29,360.86	-12.1%	239,236.95
Expense				
Accounting	0.00	5,237.50	-100.0%	16,434.25
Auto Expense (all Mgrs.)	20.44	65.24	-68.7%	873.55
Bank Charges	0.00	0.00	0.0%	56.00
Convention & Svs Event Expense	0.00	0.00	0.0%	1,319.33
Copier Expense	0.00	0.00	0.0%	302.29
Credit Card Expense	538.44	310.67	73.3%	3,916.84
Freight and Shipping Costs	0.00	0.00	0.0%	0.00
Insurances	475.30	462.60	2.8%	3,878.16
Intergroup Expense	207.47	220.83	-6.1%	3,748.87
Internet Expense	185.86	184.21	0.9%	1,846.35
Lease Expense	284.05	284.05	0.0%	2,840.50
"LIFELINE" Expense	1,910.00	1,835.00	4.1%	18,725.00
Maintenance & Repairs	160.00	160.00	0.0%	2,061.72
Offices' Supplies & Expenses	118.57	121.04	-2.0%	3,674.77
Payroll Tax Expense	879.64	764.46	15.1%	8,770.74
Postage	0.00	0.00	0.0%	611.75
Public Info Expense	0.00	0.00	0.0%	1,092.54
Reconciliation Discrepancies	0.01	0.00	100.0%	0.11
Reimb. Health	1,000.00	800.00	25.0%	9,600.00
Rent Main/Satellite Offices	4,520.54	4,401.88	2.7%	46,328.98
Returned Checks	0.00	0.00	0.0%	200.75
Salaries	10,588.76	9,824.80	7.8%	108,113.21
Taxes & Licenses	0.00	0.00	0.0%	121.00
Telephone Answer Service	336.50	0.00	100.0%	2,692.29
Telephone Expense	50.00	386.38	-87.1%	1,147.73
Utilities	47.68	27.52	73.3%	649.48
Volunteers Coffee & Water	102.00	47.00	117.0%	476.25
Website Expense	599.87	502.87	19.3%	5,806.08
Total Expense	22,025.13	25,636.05	-14.1%	245,288.54
Net Ordinary Income	3,793.22	3,724.81	1.8%	-6,051.59
Other Income/Expense				
Other Income				
Purchase Discounts	0.00	0.00	0.0%	0.00
Total Other Income	0.00	0.00	0.0%	0.00
Net Other Income	0.00	0.00	0.0%	0.00
Net Income	**3,793.22**	**3,724.81**	**1.8%**	**-6,051.59**

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of October 31, 2026

	Oct 31, 26	Oct 31, 25	% Change
ASSETS			
Current Assets			
Checking/Savings			
US Bank- Money Market	137,451.69	0.00	100.0%
US Bank- Checking	1,255.48	0.00	100.0%
Stripe	2,189.41	446.13	390.76%
Venmo	2,126.17	437.46	386.03%
Paypal Cash	55.86	148.93	-62.49%
Bus. Int. Maximizer	2,031.67	137,049.55	-98.52%
Cash in Drawer	50.00	50.00	0.0%
Cash on Hand	100.31	100.31	0.0%
Checking BofA	28,536.32	32,947.99	-13.39%
Total Checking/Savings	173,796.91	171,180.37	1.53%
Accounts Receivable			
Accounts Receivable	0.32	0.32	0.0%
Total Accounts Receivable	0.32	0.32	0.0%
Other Current Assets			
Inventory (at cost)	-10,730.05	-10,730.05	0.0%
Inventory Asset (Costs of inventory purchased for resale)	43,296.61	42,450.77	1.99%
Undeposited Funds	338.34	1,469.73	-76.98%
Total Other Current Assets	32,904.90	33,190.45	-0.86%
Total Current Assets	206,702.13	204,371.14	1.14%
Fixed Assets			
Accum Depreciation	-48,278.00	-48,278.00	0.0%
Furniture & Equipment	63,625.66	63,625.66	0.0%
Total Fixed Assets	15,347.66	15,347.66	0.0%
Other Assets			
Right-Of-Use Assets	54,322.00	54,322.00	0.0%
Deposits	2,669.79	2,669.79	0.0%
Prepaid Expenses	2,772.00	2,772.00	0.0%
Total Other Assets	59,763.79	59,763.79	0.0%
TOTAL ASSETS	**281,813.58**	**279,482.59**	**0.83%**
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Accounts Payable			
Accounts Payable	1,290.20	1,290.20	0.0%
Total Accounts Payable	1,290.20	1,290.20	0.0%
Other Current Liabilities			
Current Portion of Lease Liab	48,130.00	48,130.00	0.0%
*Sales Tax Payable	542.69	479.36	13.21%
Payroll-FICA (Social Security)	663.82	616.38	7.7%
Payroll-FWH (Federal Withholding)	781.06	467.95	66.91%
Payroll-Medicare	146.41	135.33	8.19%
Payroll-SDI (State Disability Insurance)	146.20	125.05	16.91%
Payroll-SWHCA (State Withholding CA)	181.54	187.63	-3.25%
Total Other Current Liabilities	50,591.72	50,141.70	0.9%

Orange County Intergroup Assoc. of A.A.
Balance Sheet
As of October 31, 2026

	Oct 31, 26	Oct 31, 25	% Change
Total Current Liabilities	51,881.92	51,431.90	0.88%
Long Term Liabilities			
Long Term Portion of Lease Liab	7,683.00	7,683.00	0.0%
Capital Lease Obligation	3,021.00	3,021.00	0.0%
Total Long Term Liabilities	10,704.00	10,704.00	0.0%
Total Liabilities	62,585.92	62,135.90	0.72%
Equity			
Fund Balance	225,279.25	210,459.21	7.04%
Net Income	-6,051.59	6,887.48	-187.86%
Total Equity	219,227.66	217,346.69	0.87%
TOTAL LIABILITIES & EQUITY	**281,813.58**	**279,482.59**	**0.83%**

** PRUDENT RESERVE INFORMATION:

Note 1. Per our Bylaws, Article X, Section 1: The financial policy of the Orange County Intergroup Association shall be: Maintain sufficient operating funds plus an ample reserve fund. Ample reserve (prudent reserve) is defined as four to six months of operating expenses based on the annual audit or review. Sufficient operating funds are determined as approximately one month of the monthly expenses, but not more than two months.

Note 2. Prudent Reserve calculation: Year end 2025: $354814 = 1 month = 29567, 4 months = $118271, 6 months = $177402

Current Prudent Reserve: $140738.84 (80% of Maximum Prudent Reserve)

Note 3. Operating Fund Calculation: ST $2189.41 + VM $2126.17 + PP $55.86 + CID $50.00 + COH $100.31 + BOA $28536.32 = $33058.07